

**INDIAN INSTITUTE OF MANAGEMENT INDORE**  
**FACULTY DEVELOPMENT PROGRAMME – 2018**

**FREQUENTLY ASKED QUESTIONS**

**FINANCIAL DETAILS RELATED**

1. How much is the programme fee?

The programme fee is **Rs. 53,100/-** (Rupees Fifty three thousand one hundred only. Programme Fee **Rs.45,000/-** plus Goods and Service tax as applicable. At present GST rate is 18%). The programme fee includes tuition fee, cost of course material, access to library during the programme, meals and residential facilities on IIMI campus.

2. Is there a concession for SC/ST/OBC/PWD participants?

Yes, a few seats are available at subsidized registration fee on first come, first serve basis. Participants who are from the SC/ST/OBC/PWD categories and furnish proof of category (as per GOI rules) are eligible to get a concession on the registration fee. The fee for such participants shall be **Rs. 41300/-** (Rupees Forty one thousand three hundred only. Programme Fee **Rs. 35,000/-** plus Goods and Service tax as applicable. At present GST rate is 18%). The program committee reserves the right to decide the eligibility of candidates for such concession on the registration fee.

3. Is there a discount for self-financed or government institution candidates?

There is no discount or concession available to self-financed candidates, government candidates.

4. Can I pay the fee in installments?

There is no installment facility available.

5. Can I withdraw from the programme after applying?

In case of withdrawal of admission before registration, entire amount is refunded. However, after the registration day, there is no refund provided.

6. What does the programme fee cover?

The programme fee includes tuition fee, cost of prescribed course materials, and access to library during the program, meals in the IIMI mess and residential facilities on IIMI campus.

7. What expenses are not covered in the programme fee?

The program fee does not cover printouts and photocopy; travel to and fro IIMI, local transport, medical, personal, laundry, and all other expenses. Participants are advised to make medical insurance arrangements in advance.

8. When do I have to pay the fee?

Fee has to be paid along with the application form. Without the fund transfer receipt/Details, application is not valid.

9. How can I pay the programme fee?

Fee can be paid through Electronic fund transfer of “Indian Institute of Management Indore”. The fee is to be paid through Electronic Funds Transfer Only. The Details are:

Bank Account details

Name of Beneficiary: Indian Institute of Management Indore

Name of the Bank, Branch: State Bank of India, IIM Campus, Rau

Account Number: **00000032104077661**

Type of Account: Saving Bank Account

IFSC: SBIN0030525. Branch Code: 30525

Name of the Remitter: \_\_\_\_\_ (Please mention the name of Participant)

Purpose of Remittance: Programme Fee for Faculty Development Programme

### APPLICATION PROCESS

1. How should I Apply?

Participants are required to complete the application form provided on the website, update the fee payment details, attach a recent resume and send the application docket in hard-copy to the address provided.

Address for sending of Application forms:

**Mr. Vijay Dadlani,  
Officer in Charge, FDP 2018,  
Indian Institute of Management Indore  
Prabandh Shikhar, Rau-Pithampur Road  
Indore - 453556, Madhya Pradesh, India**

Participants wishing to avail the subsidized application fee should include relevant proof of category (SC/ST/OBC/PWD) as approved by GOI rules. Participants are required to download the appropriate form from the links mentioned below and get the certificate duly signed by competent authority.

*For OBC Candidates:*

[https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/NC-OBC\\_Certificate\\_2017.pdf](https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/NC-OBC_Certificate_2017.pdf)

*For SC/ST Candidates:*

[https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/SC-ST\\_Certificate\\_2017.pdf](https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/SC-ST_Certificate_2017.pdf)

*For PwD Candidates:*

[https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate\\_of\\_Disability\\_Form-V.pdf](https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate_of_Disability_Form-V.pdf)

[https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate\\_of\\_Disability\\_Form-VI.pdf](https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate_of_Disability_Form-VI.pdf)

[https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate\\_of\\_Disability\\_Form-VII.pdf](https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/PDF/Certificate_of_Disability_Form-VII.pdf)

2. What is the last date of sending the application form?

Last date for receipt of completed application form is **March 15, 2018**.

## **ACADEMICS RELATED**

1. How many classes are held each day?

There are usually 3 to 5 classes held between 08:45 hrs to 16:45 hrs on a typical working day; however, it may change under special circumstances.

2. On how many days a week, classes are held?

Classes are held for six-days-a-week. Sundays are usually free except in some cases, where some field visit, conference, or a guest lecture may be scheduled.

3. What are the attendance requirements?

It is compulsory to maintain a 100 percent attendance record for the whole programme. It is the responsibility of the participant to mark his/her presence in the class. However, in cases of certified medical emergencies only, this can be relaxed to 90 per cent.

4. What happens if I fail to attain the permissible attendance levels?

Failing to meet the attendance criteria may lead to forfeiture of the programme certification.

5. Is there any leave permitted during the program?

There will be no leaves permitted in the programme duration except for limited leaves for medical reasons. Since it is a full-time program, participants are advised to dispose-off all their institutional duties.

## **MISCELLANEOUS**

1. If I am a local person, can I stay out of campus?

The program is fully residential and it is compulsory for participants to stay on campus.

2. What type of accommodation is provided to the FDP participants?

FDP participants are provided hostel accommodation on IIMI campus on twin-sharing basis.

3. Can my parents/family/relatives visit me during the programme?

Yes, they can. The participant will be responsible for their boarding and lodging.

4. Is there any placement assistance available for participants?

The programme does not offer any placement assistance for FDP.

5. Are the FDP participants entitled to alumni status of IIMI?

The participants become alumni of the institute upon completion of the programme. They can opt for the membership of the alumni association under its rules.

6. What are the facilities available on IIMI campus?

IIMI campus has the following facilities available for campus residents for appropriate charges (please check service hours individually):

- a. Library and Computer Lab

- b. Bus-ride between main-city of Indore and IIMI campus
- c. Core banking branch and ATM of State Bank of India
- d. Basic service post-office extension and courier service
- e. Student-operated general store and snack-shop (Pi-Shop)
- f. Canteen
- g. Laundry
- h. Medical store, doctor and dispensary
- i. Sports Complex, Gymnasium, Swimming Pool, and recreation facilities

7. How can I reach IIMI campus?

Indore is well connected to major cities (Delhi, Mumbai, Bangalore, Hyderabad, Ahmedabad, Nagpur, Lucknow, Bhopal, Kolkata etc.) by bus, train, and flight routes.

IIMI Campus is located approximately 20 KMs from the Airport/ Railway Station. At the Airport, pre-paid taxis are available at the arrival lounge/outside the arrival lounge operated by Indore Airport Taxi Association. At the Railway Station, autos/taxis (Metro Taxis or Star Cabs) are available. The normal daytime fare for non-ac taxi from airport and railway station is approximately Rs. 350-400. It takes approximately one hour to reach IIM Indore from either airport or railway station.

8. What is the dress code for attending classes?

Unless otherwise instructed for special occasions, there is no strict dress code. However, library, classrooms, and formal meetings require decent dressing (shorts, slippers, night-suit not permitted).