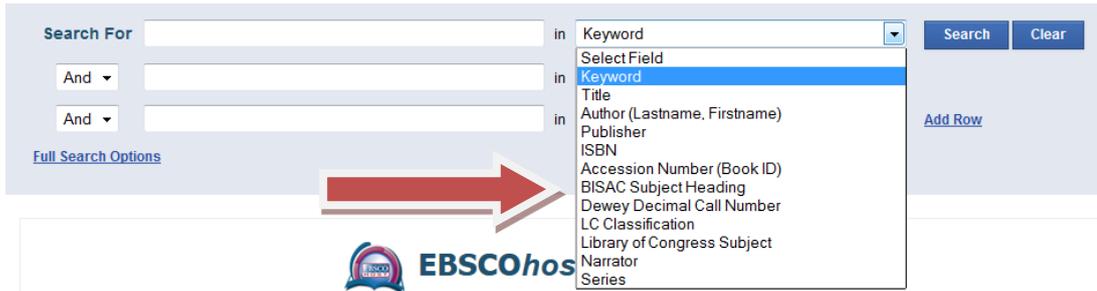


# EBSCOhost Collection Manager

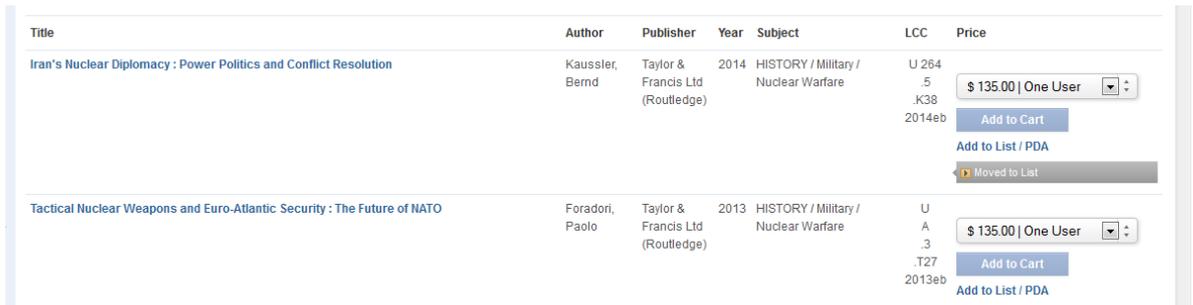
## User Guide

1. Go to URL: <https://ecm.ebscohost.com/>
2. Put in your USER\_ID & Password.
3. You will see the **SEARCH BOX**.
4. Put in Keyword or Name you are looking for in the search box. Beside that box you will see another search box. Please choose appropriate option like for author name -> Author. If you know the ISBN number -> ISBN. **It is advisable to choose BISAC Subject heading or LC Classification for a precise search.**



The screenshot shows the search interface with a dropdown menu open. The dropdown menu lists the following search fields: Keyword, Select Field, Keyword, Title, Author (Lastname, Firstname), Publisher, ISBN, Accession Number (Book ID), BISAC Subject Heading, Dewey Decimal Call Number, LC Classification, Library of Congress Subject, Narrator, and Series. A red arrow points from the search box area towards the dropdown menu.

5. You may also use advance search option if you further want to refine your result Like Date, Type etc..
6. A result page will come, where the details Like Publisher, Price etc has given.



The screenshot shows a table of search results with the following columns: Title, Author, Publisher, Year, Subject, LCC, and Price. Two results are visible:

Title	Author	Publisher	Year	Subject	LCC	Price
<a href="#">Iran's Nuclear Diplomacy : Power Politics and Conflict Resolution</a>	Kausler, Bernd	Taylor & Francis Ltd (Routledge)	2014	HISTORY / Military / Nuclear Warfare	U 264 .5 K38 2014eb	\$ 135.00   One User Add to Cart Add to List / PDA Moved to List
<a href="#">Tactical Nuclear Weapons and Euro-Atlantic Security : The Future of NATO</a>	Foradori, Paolo	Taylor & Francis Ltd (Routledge)	2013	HISTORY / Military / Nuclear Warfare	U A .3 .T27 2013eb	\$ 135.00   One User Add to Cart Add to List / PDA

7. To know or explore more about the eBook click on the Title of the eBook.
8. You may also **preview the complete eBook** by clicking on the title.
9. To add this book to a list -> Click on the Add to List / PDA in your right hand side below the price information.
10. To add all the eBooks available click on -> **Add Page to List**
11. If you have already created a list just select the list and add.

12. If you have not created any list click on -> Create a New List -> Add to List -> Give it a NAME -> Add to List.

I want to: **Add to a List** Add to PDA

Select List: Create New List

Select Access: Available Access Models

Available Access Models:  \$ 135.00 | Or  \$ 168.75 | Tr

Create New List

Please provide a Name for your selections.

Name:  \*

Fund Code:

Create List

**Add To List** Cancel

13. We also have a predefined Custom Lists & Subject Lists, to see this please click on the top menu bar.

14. You can also see the LISTS you have already created.

ECM ACADEMIC (ASIA) Yashvir Singh

My Lists My PDAs My Cart 0 items - \$0.00

My Lists (In Progress)

Submitted Lists

Purchased Lists

Create a new List

LCC Price

15. To download the excel sheet click -> My Lists -> name of the list.

16. You may create multiple lists following the same.

17. To browse titles by Publisher click Publisher on Top menu Bar and then the name of publisher you wish to see

UNIVERSITY LIBRARIES selector

Home | Subject Sets | **Publishers** | Reports

Search For help in Keyword Search Clear

And  in SelectField

And  in SelectField Add Row

Full Search Options

18. You may also use options available at your left hand side to further refine your result list.

For detailed Information: please find attachment: ecm\_usr\_guide.docx  
OR

For Further Query,

Please contact EBSCO

“OR” [episr2@vsnl.net](mailto:episr2@vsnl.net) or [ebscodel2@vsnl.net](mailto:ebscodel2@vsnl.net) or Call 11 – 2619 8966;

“OR” Arrange a call back request on any.

“OR” Arrange a WEB-EX session.