July 3, 2014

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भा. प्र. सं. इन्दौर
IIM INDORE

INDIAN INSTITUTE OF MANAGEMENT INDORE

Notice Inviting Expression of Interest (EOI) for Weed Control and Management Services

Indian Institute of Management (IIM) Indore is looking for an agency to provide weed control and management services inits campus at Prabandh Shikhar, Rau-Pithampur Road, Indore – 453556, Madhya Pradesh.

For providing Weed Control and Management Services in approx. 28,000 sq.m area in IIM Indore campus, we are looking for:

i. Reputed and financially sound contractors / agencies dealing in providing weed control and management services; or

ii. Agencies with three years of experience in the providing weed control and management servicesas an organized business activity. Preference will be given to applicants having experience in providing such services to an area of more than 25,000 sq mtr at a single location.

1. Scope of Work:

The scope of work broadly includes weed eradication and control at IIM Indore campus in an area of 28,000 sq mtr. The area under this work may be increased / decreased based on the actual requirement. Under this contract the prospective contractor / agency is expected to carry out following tasks: -

(i) identify the types of weeds on the campus. Pictures of some of the commonly found weeds on the campus is enclosed as Annex – A. You are encouraged to visit the site to know the species of weeds on the campus and its spread on the campus.

(ii) determine the suitable approach to prevent / control the weeds

(iii) planning the weed control programme

(iv) implementing the weed control techniques; these techniques could be a mix of different ap proaches in view of types of weeds on the campus and its surrounding vegetation / plantation

(v) Monitoring the programme and if required resetting the techniques / approach to produce effective results

The special emphasis should be put on the weed control methods which are not harmful to the soil, ground water and existing plantation and vegetation on the campus.

2. Deliverables:

FIRST (1ST) PHASE

(a) identify the types of weeds on the campus.
(b) determine the suitable approach to pre vent / control the weeds
(c) planning the weed control programme
(d) implementing the weed control techniques; these techniques could be a mix of different approaches in view of types of weeds on the campus and its surrounding vegetation / plantation
(e) Initial treatment: aimed towards eradication of existing weed/vegetation through appropriate weed control techniques at the designated locations.
(f) Follow-up treatment: to be carried out after initial treatment.
(g) On completion of first phase, the treated areas shall have to be cleaned of dead vegetation, debris, etc. which shall have to be disposed of at earmarked location in the campus.

SECOND (2ND) PHASE

(a) Maintenance and weed control: shall involve spot/patch treatment of the weed growth aimed at eradication of any intermittent vegetation growth after 1st phase.
(b) As per the normal routine, maintenance treatment as detailed above i.e. First Phase and Second Phase need to be carried out on quarterly basis by the Contractor.
(c) However, if need arises and as deemed necessary by the Officer-in-charge based upon site requirement and efficacy of 1st phase treatment, the Contractor shall have to carry out interim maintenance treatment, for which the Contractor shall have no claims, whatsoever.
(d) The Contractor shall have to ensure that the weedicide/chemical if used under this contract would be of appropriate purity and concentration and is free from any sort of contamination. Further, the Contractor shall be required to produce copies of relevant test certificates regarding chemicals composition/concentration of the weedicide, if desired by the Officer-in-charges at any instant of time to substantiate the above.

3. Other Important Instructions to the Bidders:

1. All technical specifications with regard to materials, workmanship and exe cution of works covered under this contract shall confirm to relevant and latest rules and acts published time to time by the concerned authorities, and works shall be carried out as per direction and entire satisfaction to Officer - in – Charge of the activity.
2. The weed control services shall have to be provided by the Contractor in a professional and consistent manner during the stipulated contract period of twelve (12) months. All manpower, material, machines, consumables as required for the effective and efficient execution of the scope of works shall be arranged by the contractor at his own risk and cost.
3. The applicants should comply with all regulatory aspects of undertaking such business activity on their own and IIM Indore will have no liability to this effect.
4. IIM Indore reserves the right to cancel the process at any time without assigning any reason whatsoever.

4. Proforma of EOI

Please refer enclosed Annex - B.

5. General Instructions:

Interested parties are requested to submit the EOI in the prescribed format in a sealed envelope super scribing EOI for Weed Control and Management Services and the same may be submitted before 17 July 2014, 3:00 PM in the following address with a covering letter and supporting documents to strengthen their candidature.

The Stores & Purchase Officer
Indian Institute of Management Indore
Prabandh Shikhar, Rau-Pithampur Road,
Indore(M.P.)-453556
Ph: 2439630 / 634 / 636

6. No price bids are to be submitted at this stage.

7. Tenders will be called for from bidders based on their Expression of Interest.

8. The Institute reserves the right to:-

(a) revise the qualifying criteria mentioned in Page 1 of this document; and
(b) refine the scope of work.

Chief Administrative Officer

Annex – A - Pictures of some of the commonly found weeds on the IIM Indore campus

ANNEX – B

Proforma for EOI for providing Weed Control & Management Services at IIM Indore

1. Name of the firm (In capital letter) : _____

2. Complete Postal Address : _____

_____

3. (a) Telephone No. : (Off) _____

(b) Fax No. : _____ e-mail _____

4. Is the firm proprietary / Partnership/Public Ltd./ Pvt. Ltd./Others (specify) : _____

5. Month and Year of Establishment: _____

The firm must have been registered on or before March 31, 2009 in the similar line of business.

6. Names of Proprietor or Partners / Directors : _____

_____

_____

Tel: _____ Fax: _____

Mobile: _____ Email: _____

7. Is the firm registered with any Central: Government/ State Govt./Semi Govt./ Govt. undertakings/ Municipal Corp./ Gumasta/Dept. of Labour/Dept. of Small Scale Industries. _____ _____ _____ _____

If so furnish details of registration.

8. PAN number: _____

9. Name, area and annual contract value of the three major customers to whom the similar services are being provided (please enclosed necessary documents to support your claim):

Sr. No.	Name of Customer	Location where service provided	Area Served (In Sq Mtr)	Period of Contract (Months)	Contract Value (Rs.in Lakh)
1					
2					
3					

10. EOI Application Submission Cost Details (for Rs.500):

Demand Draft / Pay Order No. _____

Bank (Branch) _____

Drawn on _____

Date _____

11. Please described your proposed work plan, details of weedicides (including chemical profile), techniques and approach for weed control and management services in IIM Indore campus. You may want to add separate pages to provide these details.

Signature with Seal:

Name:

Designation:

Name of the Firm:

Date: Place: