

भारतीय प्रबंध संस्थान इंदौर  
**INDIAN INSTITUTE OF MANAGEMENT INDORE**  
प्रबंध शिखर, राऊ-पीथमपुर रोड, इंदौर – 453 556  
**PRABANDH SHIKHAR, RAU-PITHAMPUR ROAD, INDORE – 453 556**  
फ़ोन **PHONE: +91-731-2439630/2439633; फ़ैक्स FAX: +91-731-2439800**



रुचि की अभिव्यक्ति क्रमांक **EOI No: IIMI/2023-24/09**

दिनांक/ **Date: November 06, 2023**

आईआईएम इंदौर मुंबई परिसर में खानपान सेवा हेतु रुचि की अभिव्यक्ति  
**EOI for Catering Services at IIM Indore Mumbai Campus**

**(OFFLINE MODE ONLY)**

भारतीय प्रबंध संस्थान इंदौर (आईआईएम इंदौर) दो बोली प्रणालियों में निम्नलिखित सेवा के लिए ऑफलाइन बोली आमंत्रित करता है।  
Indian Institute of Management Indore (IIM Indore) invites **offline EOI** in two bids systems for the following services:

रुचि की अभिव्यक्ति का संक्षिप्त विवरण **Brief Details of EOI:**

सेवा का विवरण <b>Service Description</b>	रुचि की अभिव्यक्ति की अनुमानित कीमत <b>Estimated Cost of EOI (Rs.)</b>	अग्रिम जमा <b>EMD (Rs.)</b>	रुचि की अभिव्यक्ति फीस सभी टैक्स मिलाकर EOI Fee (inclusive of all taxes) (Rs.)
Catering Services at IIM Indore Mumbai Campus	40 Lakh Per Year	25,000/-	Nil

रुचि की अभिव्यक्ति की महत्वपूर्ण तिथियाँ **Critical Dates of Tender:**

क्रमांक <b>S. No.</b>	विवरण <b>Particulars</b>	दिनांक <b>Date</b>	समय <b>Time</b>
01	रुचि की अभिव्यक्ति प्रकाशन की तिथि एवं समय Date & Time of Publication of EOI	06-11-2023	1500 Hrs.
02	प्री बिड मीटिंग Pre Bid Meeting	15-11-2023	1100 Hrs.
03	बोली जमा करने की अंतिम तिथि एवं समय Bid Submission Close Date & Time	20-11-2023	1500 Hrs.
04	तकनीकी बोलियों का खोला जाना Opening of Technical Bids	20-11-2023	1515 Hrs.
05	अंतिम बोली का खोला जाना Opening of Financial Bid	Tentatively by 01-12-2023	
06	अनुबंध का पुरस्कार Award of Contract	12-12-2023	
07	नया अनुबंध से प्रभावी New Contract effective from	01-01-2024	

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## 1. ABOUT IIM INDORE

With the objectives of imparting high quality management education and training, the Department of Higher Education, Ministry of Education, Government of India established Indian Institute of Management Indore as Institutions of Excellence. These Institutions are recognized as premier management institutions, comparable to the best in the world for teaching, research and interaction with industries.

Established in 1996, Indian Institute of Management Indore (IIM Indore) has been a leader in the field of management education, interfacing with the industry, government and PSUs. It is promoted and nurtured by the Ministry of Education, Government of India and is an institute of national importance under the Indian Institutes of Management Act 2017.

Situated atop a scenic hillock, the 193 acre campus of IIM Indore provides an ideal backdrop for contemplative learning. IIM Indore has the latest in teaching aids, rich learning resources, a strong IT backbone, state-of-the-art sports complex and hostels as well as contemporary infrastructure.

### About IIM Indore-Mumbai campus

The IIM Indore-Mumbai Campus is located at 7<sup>th</sup> Floor, Hiranandani Knowledge Park, Powai, Mumbai. The Campus is spread in twenty thousand square feet having seven class rooms, Library, Recreation, Faculty rooms, Admin department, Board Rooms and cafeteria etc.

## 2. SCOPE OF WORK

### 1. Requirements: (Tentative and May change based on the students feedback)

#### i. Breakfast:-

- a. Cornflakes, Egg item, Bread plain/toasted with Butter and jam
- b. Idli-Vada, Uttappamn, Appam, Neer dosa, Plain dosa, Rava Upma, Poha Upma, Aaloo Paratha, Misal Pav, Sabhudhana Kichadi (any one item) with supplemented with chutney, sambar and bhaji

#### ii. Lunch

- a. Veg Soup
- b. Main item: dal fry, Butter Dal fry, Dal palak, Dal Kolhapuri etc. (any one item).
- c. Aloojeera, Aloo matar, Bhindi Fry, Alo methi, Gobi mater etc (any one item)
- d. Mix Veg, Veg kolhapuri, Veg. maharaja, Veg Makhanwala, Mushroom masala, Palak paneer, Paneer Masala. Paneer Kolhapuri, Paneer maharaja etc. (any one item)
- e. Curd/Curd item
- f. Plain Rive, Jeera Rice, fried Rice, etc. (any one item)
- g. One Chicken preparation
- h. Roti/Chapati/Puri (any one item)
- i. Salad, Pickle, Papad
- j. One sweet item

#### iii. Tea

- a. Tea/Coffee/Hot Milk
- b. Branded assorted biscuits

#### iv. Hi-Tea

- a. Tea/Coffee/green Tea
- b. One or Two Snacks vig. Samosa, veg cutlets, pav bhaji, sada pav, kachori etc.

**v. Water camper and paper Glass in front of the Class rooms**

**Number of Pax:** 120 to 150 (tentative) on Second and Fourth Saturdays and Sundays. Also if any other program is scheduled during other days and the Catering is part of the programme.

**Only Tea for about 20 to 70 Pax during classes.**

**2. Cafeteria and catering facilities available at IIM Indore-Mumbai campus: -**

The Cafeteria is having seating capacity of 40 at a time. No Kitchen and cooking facilities available. Bain-Marie is provided by the Institute. Bidder need to bring all serving vessels, spoons, premium type Table plates and Bowls with spoons/forks.

The EoI participants are required to visit the Campus compulsory and understand the facilities and distance from the main gate/parking slot to the Mumbai Campus.

**3. The Bidder should fulfil the following minimum eligibility criteria for submitting the EoI bid:-**

- i. The agency must have a restaurant/Cloud kitchen within 2 KM (two KM) radius of Mumbai Campus in running condition since last three years.
- ii. The Cloud kitchen should be of Minimum 500 Sq.ft and for restaurants the minimum seating should be 30.
- iii. The agency must have exclusive Covered Food Transport vehicle with trained driver (strictly no open vehicle will be allowed to transport cooked food from the Kitchen to Campus).
- iv. The agency must have mandatory valid licenses for running the cloud kitchen/restaurants.
- v. The agency must have at least One year experience of catering services to the good B-School Campus, Corporates offices, Government Institutions etc.
- vi. The agency must have the control unit/Office within two km radius of the Mumbai Campus.
- vii. The agency has valid contract with major on-line food delivery agencies of the value not less than Rs. Four lakhs in a month.
- viii. The agency workers should be able to communicate in Marathi/Hindi/English

**Note: All above criteria to be fulfilled by supporting documents**

**4. Dos and Don'ts by the agency: -**

1. The Food supplied at Mumbai Campus is exclusive use in Mumbai Campus and no more distribution/private tiffin services from Mumbai campus is allowed.
2. All Crockery/Cutlery of good quality to be arranged by the agency (approved by the Mumbai campus) exclusively for use in Mumbai campus. Cleaning the Crockery and Cutlery is to be done by the agency outside Mumbai campus.
3. The food waste to be disposed by the agency and not permitted to dump it in the Campus waste bins.
4. No workers are allowed to stay in the Campus after One hour of the last class is over.
5. Cafeteria, Dining table and Chair should be cleaned after completion of each catering.
6. All workers should be in Hair Cap and Hand gloves while on duty.
7. No Plastic items (Plastic plate, tea cup, water bottle, spoon etc. are not allowed inside the Campus.
8. Subcontracting is not allowed, if found the contract will be terminated.
9. No food should be served other than the approved menu.

The workers of the agency should be neatly dressed/Uniform, no lengthy hair and beard for male staff is not allowed. Female workers should use complete Hair cap.

### 3. EOI FEE & EARNEST MONEY DEPOSIT DETAILS

a) **EOI Fee: Nil**

- b) **EMD of Rs. 25,000/- (Rupees Twenty Five Thousand only)** should be submitted preferably in the form of Bank Guarantee from any of the Scheduled Banks. However, the bidders may submit the EMD in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque/ or RTGS also.

It is also required to submit EMD along with the EOI

- Name of beneficiary: Indian Institute of Management Indore
  - Address: Prabandh Shikhar, Rau-Pithampur Road, Indore-453556, M.P.
  - Account No.: 53018623445
  - Name of the Bank: State Bank of India
  - Branch Address: IIM Indore Campus
  - IFSC Code: SBIN0030525
- c) Micro and Small Enterprises (MSEs) firms as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organisation or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP) for **all these items only**, are exempted from EOI fee/EMD. However, they have to enclose valid self-attested registration certificate(s) along with the EOI to this effect.
- d) **The bidders who seeks exemption from EOI fee/EMD as per clause no. 3(c) above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.**
- e) EMD of all unsuccessful bidders will be returned after finalization of the tender. EMD of the successful bidder will be returned only after receipt of Security Deposit towards Performance Guarantee as per Sl. No. 14 (a) and its verification from the concerned issuing authority.
- f) In case of successful bidder, the EMD may be adjusted towards the Performance Security deposit on request.
- g) The amount of EMD is liable to be forfeited if the bidder withdraws from the offer after submission of the EOI or after the acceptance of the offer and fails to remit the Performance Security Deposit.
- h) No interest will be paid on the EMD / Performance Security deposited / remitted.
- i) **The Bidders will have to upload scanned copy of Payment details towards EMD along with Annexure-I and the same will be accepted only on verification & confirmation by the Institute. Any delay in credit will not be entertained by the Institute.**

## **4. ELIGIBILITY CRITERIA**

### **4.1 OID (Other Important Documents)**

OID viz. Firm Incorporation Certificate, PAN details, GSTIN etc. details are to be provided.

### **4.2 Statutory Documents:**

- a) The Bidder should give self-declaration certificate for acceptance of all terms & conditions of EOI documents. A duly completed certificate to this effect is to be submitted as per the Annexure-I.
- b) The firm should be neither blacklisted by any Government Dept., nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. A duly completed certificate to this effect is to be submitted as per Annexure-II.
- c) The agency must have a restaurant/Cloud kitchen within 2 KM (Two KM)/ 10 to 20 minutes radius of Mumbai Campus in running condition at least since last three years. A duly completed certificate to this effect is to be submitted as per **Annexure-III** along with photos.
- d) The Cloud kitchen should be 300-500 Sq.ft. and for restaurants the minimum seating should be 30. Supporting documents to be submitted to this effect.
- e) The agency must have exclusive Covered Food Transport vehicle with trained driver (strictly no open vehicle will be allowed to transport cooked food from the Kitchen to Campus. Supporting documents to be submitted to this effect.
- f) The agency must have mandatory valid licenses for running the cloud kitchen/restaurants. Supporting documents to be submitted to this effect.
- g) The agency must have at least One year expertise of catering services to the good B-School Campus, Corporates offices, Government Institutions etc. Supporting documents to be submitted to this effect.
- h) The agency should have valid contract with major on-line food delivery agencies of the value not less than Rs. Four lakhs in a month. Supporting documents to be submitted to this effect.
- i) The agency workers should be able to communicate in Marathi/Hindi/English

### **4.3 Technical Criteria:**

Bidders should comply the specification of the EOI item in all respect, No deviations are acceptable. The detailed format is attached at Annexure-VII. The bidder is to complete the same in all respect and submit accordingly.

## **5. BID VALIDITY PERIOD**

The bid will remain valid for 90 days from the date of opening as prescribed by IIM Indore. A bid valid for a shorter period shall be rejected, being non-responsive.

## 6. BID SUBMISSION

### 6.1 Bid Submission Address:

The envelope with the Enquiry No. mentioned on the top and super scribed as “**EoI for Catering Services at IIM Indore Mumbai Campus**” should be addressed and submitted in the following address along with the documents stated below:-

Stores & Purchase Office  
Administrative Block, First floor,  
Indian Institute of Management Indore  
Prabandh Shikhar, Rau-Pithampur Road  
Indore-453 556 (M.P), India

### 6.2 Offline Bid Submission Procedure:

1. Self-attested copy of PDF of PAN Card.
2. Self-attested copy of Aadhar Card of Proprietor.
3. Self-attested copy of Registration Certificate.
4. Self-attested copy of GST Certificate
5. Self-attested copy of Trade Licenses from the BMC with year of inception.
6. Duly Completed Scanned PDF copy of Annexure-I with transaction details for EMD.
7. Duly Completed Scanned PDF copy of Annexure-II.
8. Copy of Audited balance sheet for the last three years. Duly Completed copy of Annexure-IV.
9. Copy of Ownership/Lease agreement of the Kitchen/Kitchens/Restaurants
10. Details of Food Transport Vehicle.
11. **Certificate to the effect that the agency visited IIM Indore Mumbai Campus before submission of the EoI to understand about the Institutions and requirement.**
12. Duly Completed Scanned PDF copy of Annexure-V.
13. Any other mandatory Licenses/certificate for running the establishments

## 7. Pre-Bid Meeting

Pre-bid meeting will be held on 15-11-2023 at 1100 hrs at the following address:

IIM Indore-Mumbai Campus,  
7th Floor, Hiranandani Knowledge Park,  
Powai, Mumbai (MH.)-400076  
Contact No. 022-69241000

## **8. BID OPENING**

- a) Technical Bids will be opened on 20-11-2023 at 1500 Hrs.
- b) Bids should be summarily rejected, if EOI is submitted other than through offline or original EMD are submitted within stipulated date / time.

## **9. BID EVALUATION**

The bidder would be selected on the basis of overall lowest Financial Bids amongst the technically qualified bidders.

## **10. PAYMENT TERMS**

The agency will raise separate invoices for different programme and for each occasion of on demand subscription. For PGPMX Programme, payment will be made to the party on monthly basis on submission of original invoice as per actual.

## **11. PENALTY CLAUSE**

- a) Any member of the designated Officer(S) of IIM Indore Administration can inspect the mess, kitchen of the agency/campus or any process without any prior notice to agency. In case of any discrepancy (in terms of quality of food or hygiene) or any case of negligence, appropriate punitive action in terms of financial penalty shall be levied.
- b) Financial penalty will be imposed by the IIM Indore after giving one warning verbal or otherwise to the agency for the following:
  - Violation of quality parameters of food
  - Failure in providing sufficient quantity
  - Poor hygiene
  - Failure in keeping time schedule
  - Violation of non-brands for articles are being used
  - Non-availability of complaint register
  - Non-availability of Supervisor at Mess Timing
  - Any complaints of insects and/or foreign object (hair, rope, cloth, plastic, etc) cooked along with food found in any food item
  - Any complaint of stones / pebbles
  - Hard and/or sharp objects like glass pieces, nails, hard plastic etc
  - Food poisoning
  - Three or more complaints of unclean utensils in a day
  - Meal was not cooked properly
  - Changes in menu of any meal
  - Inappropriate personal hygiene of workers
  - Failure to maintain a proper health check-up of the workers
  - Absence of proprietor or his manager empowered to take decision from mess committee meetings on due invitation
  - In case garbage items are found in waste water discharge and they further hamper the functioning of the drainage system/sewage treatment plant.



- Turnout/uniform of employees
  - Services non adherence
  - Any other thing as felt suitable by IIM Indore Administration
- c) Consecutive complaints regarding any of the above points will attract a financial penalty depending on gravity of the issue and in case of similar repetition IIM Indore Administration can cancel the contract unilaterally without notice and bank guarantee will be forfeited.

## **12. PERFORMANCE SECURITY DETAILS**

- a) The successful EOier will have to deposit the performance security in the form of DD/TDR/FDR/Bank Guarantee @ 3% of the estimated value of the contract valid for contract period plus three months at the earliest. No interest will be paid by IIM Indore on the deposit.
- b) Performance Security will be refunded to the supplier, after it duly performs and completes the contract/warranty period in all respect.
- c) Performance Security will be forfeited if the firm fails to perform/abide by any of the terms or conditions of the contract.
- d) In case, the firm fails to provide the required services within specified delivery period, the same services will be obtained from open market and the difference of cost, if any, will be recovered from Performance Security or from pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.
- e) In case of non-receipt of Security Deposit within the stipulated time, EMD will be converted into Security Deposit and the balance amount will be recovered from the bill submitted for the payment.

## **13. CONTRCT PERIOD**

- a) The contract will be initially for a period of two years starting from 01 Jan 2024. Based on satisfactory performance, the contract may maximum on mutually agreed terms and conditions on yearly basis.
- b) IIM Indore can terminate the contract with one-month notice in case the services are not found satisfactory. In such a case, IIM Indore will pay on actual work basis for the duration for which the services were used during the period in question, after deducting penalty, if any.

## **14. DELIVERY SCHEDULE**

The successful bidder should provide the service from 01 Jan 2024 at IIM Indore Mumbai Campus.

## **15. TERMS AND CONDITIONS**

### **15.1 Termination for Insolvency:**

- a) The IIM Indore may at any time terminate the Contract by giving a written notice to the awarding firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.
- b) The courts of Indore alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this purchase. It is specifically agreed that no court outside and other than Indore Court shall have jurisdiction in the matter

### **15.2 Force Majeure:**

- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b) Force Majeure shall mean fire, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

### **15.3. Arbitration & Jurisdiction:**

- a) That in case of any dispute between party of first part and the party of other part arising out of or in relation to the agreement, the dispute shall be referred to arbitration of a sole arbitration to be appointed by the Director, IIM Indore. The award of the said arbitrator shall be binding on both parties.
- b) Canvassing in connection with the EOIs is strictly prohibited and EOIs submitted by the EOIs who resort to canvassing will be liable to rejection. Any bribe, commission or advantage offered or promised by or on behalf of the EOIER to any officer or staff of IIM Indore shall block his/ her EOI from being considered. Canvassing on the part or on behalf of the EOIER will also make his EOI liable to rejection.
- c) The courts at Indore, Madhya Pradesh shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

### **15.4. Other Conditions:**

- a) IIM Indore reserves the right to accept or reject any or all the EOI in part or in full or may cancel the EOI, without assigning any reason thereof.
- b) IIM Indore reserves the right to relax / amend / withdraw any of the terms and conditions contained in the EOI Document without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.

- c) IIM Indore reserves the right to modify/change/delete/add any further terms and conditions prior to issue of order.
- d) In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the EOI, Earnest Money/Performance Security shall be forfeited.
- e) Conditional EOIs will not be considered in any case.
- f) IIM Indore shall not be responsible for non-receipt or non-submission of the EMD
- g) IIM Indore may issue corrigendum to EOI documents before due date of Submission of bid. The bidder is required to read the EOI documents in conjunction with the corrigendum, if any, issued by IIM Indore. EOI documents are not be modified for submitting the bids.**

**ANNEXURE – I**

**Undertaking**

To  
**Officer (Stores and Purchase)**  
Indian Institute of Management Indore  
Prabandh Shikhar,  
Rau – Pithampur Road  
Indore

EOI No. IIMI/2022-23/ dated .....  
(Notice Inviting EOI for Catering Services at IIM Indore Mumbai Campus for One Year)

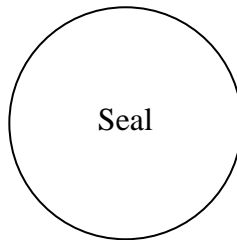
Sir,

1. I /we hereby submit our EOI for Catering Services at IIM Indore Mumbai Campus along with other required documents.
2. I/ We enclosed herewith the following in favour of Indian Institute of Management Indore towards EMD & EOI Fee.

<b>Particular</b>	<b>Amount</b>	<b>Payment Details (UTR No.)</b>	<b>Payment Date</b>	<b>Supporting documents are to be attached along with the Annexure-I</b>
EOI Fee (Including Tax)	Nil			
EMD	25,000/-			

3. I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred EOI document including instructions, terms & conditions, scope of work, schedule of quantities and all the contents stated therein. I / We also confirm that the rates quoted by me / us are inclusive of all taxes, duties etc., applicable as on date.
4. I /we have gone through all terms and conditions of the EOI document before submitting the same.

**Date:**



**Place:**

**Authorized Signatory**

**Name:**

**Designation:**

**Contact No.:**

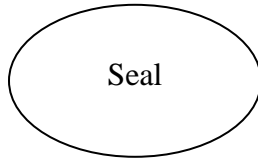
**ANNEXURE – II**

**CERTIFICATE  
(to be provided on letterhead of the firm)**

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered/pending against the firm or its owner/partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:



Place:

Authorized Signatory:

Name:

Designation:

Contact No.:

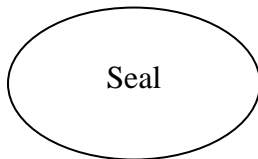
**ANNEXURE – III**

**Restaurant Location Details:**

<b>S.No.</b>	<b>Name of the Restaurant</b>	<b>Address of the Restaurant</b>	<b>Distance from IIM Indore Mumbai Campus</b>	<b>Remarks</b>
<b>1.</b>				<b>Documents proof to be submitted</b>
<b>2.</b>				
<b>3.</b>				

Supporting documents are to be attached.

Date:



Place:

Authorized Signatory:

Name:

Designation:

Contact No.:

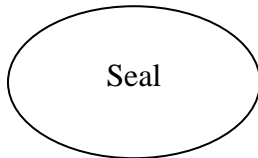
**Annexure-IV**

**WORK EXPERIENCE**

The agency must have at least One year experience of catering services to the good B-School Campus, Corporates offices, Government Institutions etc.:

<b>Sn</b>	<b>Name of the Client</b>	<b>Order No.</b>	<b>AMOUNT</b>	<b>Remarks</b>
1.				Copy of the work orders and the work execution / completion certificate from the client and pertaining to the mentioned works are to be submitted.
2.				
3.				
4.				
5.				

Date:



Place:

Authorized Signatory:

Name:

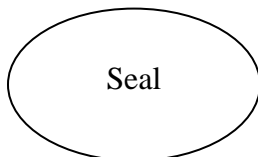
Designation:

Contact No.:

**ANNEXURE –V****COMPANY PROFILE**

<b>Name of the Party</b>		
<b>Date of Incorporation / Establishment</b>		
<b>PAN Number</b>		
<b>Sales / Service Tax Registration Number</b>		
<b>Office Address for Postal Communication</b>		
<b>Food Preparation Facility Address</b> <b>[As Per Clause 4.2 (g)]</b>		
<b>Authorized Signatory Details</b>	<b>Name</b>	
	<b>Designation</b>	
	<b>Email</b>	
	<b>Phone</b>	
<b>Details of Contact other than Authorized Signatory</b>	<b>Name</b>	
	<b>Designation</b>	
	<b>Email</b>	
	<b>Phone</b>	

Date:



Place:

Authorized Signatory:

Name:

Designation:

Contact No.:

**ANNEXURE –VI**



**FINANCIAL BID (BOQ)**

To be submitted in separate sealed envelopes duly superscribed along with the EOI

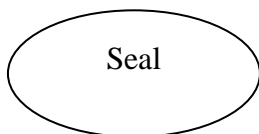
**MEAL PLAN**

<b>Meal</b>	<b>Menu (Unlimited)</b>	<b>The rate in Rs. Per Unit (Unlimited Food) (taxes extra as applicable at the time of billing)</b>
<b>Tea</b>	<b>Only Tea</b> for about 20 to 70 Pax during classes.	<b>Rs.....(In Words)</b>
Tea/Coffee	1. Tea/Coffee/Hot Milk 2. Branded assorted biscuits	<b>Rs.....(In Words)</b>
Hi-Tea	1. Tea/Coffee/green Tea 2. One snacks item	<b>Rs.....(In Words)</b>
<b>Water camper</b>	<b>Water camper and paper Glass in front of the Class rooms (Qty – Tentative on Second and Fourth Saturdays and Sundays and any other program in between scheduled during other days if the Catering is part of the course.</b>	<b>Rs.....(In Words)</b>
Breakfast	1. Cornflakes with milk (hot, cold)	<b>Rs.....(In Words)</b>
	2. Egg item	
	3. Bread plain/toasted with Butter and jam	
	4. Idli-Vada, Uttappamn, Appam, Neer dosa, Plain dosa, Rava Upma, Poha Upma, Aaloo Paratha, Misal Pav, Sabhudhana Kichadi (any one item) with supplemented with chutney, sambar and bhaji	
	5. Mouth Fresheners Such as saunf (fennel) and Misri (Crystalized Sugar)	
Lunch/Dinner	1. Veg Soup	<b>Rs.....(In Words)</b>
	2. Main item: dal fry, Butter Dal fry, Dal palak, Dal Kolhapuri etc. (any one item).	
	3. Aloojeera, Aloo matar, Bhindi Fry, Alo methi, Gobi mater etc (any one item)	
	4. Mix Veg, Veg kolhapuri, Veg. maharaja, Veg Makhnwala, Mushroom masala, Palak paneer, Paneer Masala. Paneer Kolhapuri, Paneer maharaja etc. (any one item)	
	5. Curd/Curd item	
	6. Plain Rive, Jeera Rice, fried Rice, etc. (any one item)	
	7. One Chicken preparation	
	8. Roti/Chapati/Puri (any one item)	
	9. Salad, Pickle, Papad	
	10. One sweet item	
	11. Mouth Fresheners Such as saunf (Fennel) and Misri (Crystalized Sugar)	
<b>Total</b>		<b>Rs.....(In Words)</b>

Number of Pax : 120 to 130 Tentative on Second and Fourth Saturdays and Sundays.  
Any other program in between scheduled during other days if the Catering is part of the course.

**Applicable Tax Percentage:** \_\_\_\_\_%

Date:



Authorized Signatory:

Name:

Designation:

Contact No.:

Place: