

भारतीय प्रबंध संस्थान इंदौर
INDIAN INSTITUTE OF MANAGEMENT INDORE

PRABANDH SHIKHAR, RAU-PITHAMPUR ROAD, INDORE – 453 556

PHONE: +91-731-2439630-33; FAX: +91-731-2439800

Email: stores@iimidr.ac.in

Enquiry No: IIMI/2020-21/06

Date: July 01, 2020



सिद्धिपूर्व प्रयत्नम्
भा. प्र. सं. इन्दौर
IIM INDORE

NOTICE INVITING TENDER FOR SUPPLY AND INSTALLATION OF SOAP DISPENSERS & SANITIZER DISPENSERS ALONG WITH HOT WATER DISPENSERS MACHINES

Sr. No.	Brief description	Estimated Cost (Rs.)	Earnest Money Deposit [EMD] (Rs.) (Refundable)
01	Supply and Installation of Soap Dispensers & Sanitizer Dispensers along with Hot Water Dispensers Machines	7.87 Lakh	20,000/-

Submitted by: _____

Last date and time of Submission
of Bid

July 14, 2020 03:00 PM

Date and Time of Opening
of Technical Bids

July 14, 2020 03:30 PM

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Sr. No.	Brief description	Quantity (Tentative)	Earnest Money Deposit [EMD] (Rs.)
01	Supply and Installation of Soap Dispensers & Sanitizer Dispensers along with Hot Water Dispensers Machines	As per Technical Bid ANNEXURE – IV	20,000/-

* The actual requirement may increase or decrease based on actual requirement.

Date & time for receipt of bid	03.00 PM July 14, 2020
Date & time of opening of a) Technical Bid b) Financial Bid	03.30 PM July 14, 2020 To be intimated later

The tender document shall be downloaded from IIM Indore website www.iimidr.ac.in

The envelope with the Enquiry No. mentioned on the top and superscribed as “Supply and Installation of Soap Dispensers & Sanitizer Dispensers along with Hot Water Dispensers Machines” should be addressed and submitted to:

The Stores & Purchase Officer
Administrative Block, First floor,
Indian Institute of Management Indore
Prabandh Shikhar, Rau-Pithampur Road
Indore-453 556 (M.P), India



[Signature]
Officer – (Stores & Purchase) 11/7/20

GENERAL TERMS AND CONDITIONS

1. Procedure for submission:

Sealed envelopes A, B & C (as stated below) to be placed in a single cover (sealed) and superscribed as "Supply and Installation of Soap Dispensers & Sanitizer Dispensers along with Hot Water Dispensers Machines". The sealed envelope should be dropped in the tender box placed in the office of Stores and Purchase Officer before the due date and time. Those who send the tender document by post, have to ensure that the documents reach before the prescribed time & date. The Institute will not take any responsibility under any circumstances for courier/postal delays.

ENVELOPE 'A':

This envelope should contain following acknowledgement of **NEFT / RTGS or Bank Transfer or Direct Credit** in favour of Indian Institute of Management Indore **OR Micro and Small Enterprises (MSEs)** firms as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organisation or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP) for all these items only, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along-with the tender to this effect:-

- (a) Towards Earnest Money Deposit (Rs. 20,000/-)
- (b) Duly completed covering letter as per Annexure-I on your official letterhead.

1.1 Online Submission of Earnest Money Deposit (EMD)

It is also required to submit the EMD through NEFT or RTGS or Bank Transfer or Direct Credit at the following account before 14-07-2020 at 03:00 PM

Name of beneficiary: Indian Institute of Management Indore
Address: Rau-Pithampur Road, Indore-453556, M.P.
Account No.: 53018623445
Name of the Bank: State Bank of India
Branch Address: IIM Indore Campus
IFSC Code: SBIN0030525

ENVELOPE 'B':

This envelope should contain the following

- (a) Technical Bid as per *Annexure-II to IV and the terms and conditions.*
- (b) All relevant supporting documents of technical bid.

ENVELOPE 'C':

This envelope should contain the financial bid as per *Annexure-V*

2. The bid will remain valid for 90 days from the date of opening as prescribed by IIM Indore. A bid valid for a shorter period shall be rejected, being non-responsive.
3. **Financial bids** of technically qualified parties shall be opened on a later date.
4. **Bid Evaluation:** Based on results of the Technical evaluation IIM Indore evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation. The Commercial Bid with the overall lowest price will be the highest evaluated bid.
5. The tenderer should sign on each page of the tender documents.
6. Bids which are late/vague/conditional/incomplete/not confirming to the laid down procedure in any respect will be rejected.
7. Tenders sent by telex/fax/telegram & e-mail will not be accepted.

