



सिद्धिमूलं प्रबन्धनम्  
भा. प्र. सं. इन्दौर  
IIM INDORE

# भारतीय प्रबंध संस्थान इंदौर

## INDIAN INSTITUTE OF MANAGEMENT INDORE

प्रबंध शिखर, राउ पीथमपुर रोड, इंदौर - ४५३५५६ (म. प्र.) भारत  
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टेंडर नोटिस न. **Tender Notice No.**

**IIMI/Estate/61/2023/202 File No.467**

तकनीकी व्यावसायिक प्रक्रिया

**TECHNO COMMERCIAL PROPOSAL**

Name of Work: - **“Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore”.**

Tender Inviting Authority

प्रमाणित किया जाता है कि एनआईटी दस्तावेज़ में क्रमिक रूप से 1 से 44 तक 44 पृष्ठ हैं  
*Certified that the NIT Document contains 44 pages serially numbered from 1 to 44.*

**भारतीय प्रबंध संस्थान इंदौर**  
**INDIAN INSTITUTE OF MANAGEMENT INDORE**

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प्रबंध शिखर, राऊ-पीथमपुर रोड, इन्दौर - 453 556 (म.प्र.), भारत

INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453 556 (M.P.), India

दिनांक /Dated: November 23, 2023

### निविदा आमंत्रण सूचना/ NOTICE INVITING TENDER

Ref: Tender Notice No. IIMI/Estate/61/2023/202 File No.467

#### A. Schedule of Important Events / Activities

1	NIT No.: IIMI/Estate/61/2023/202 File No.467	
2	About the Institute	IIM Indore is located on Rau Pithampur Road, 25 km away from main city centre. Our is an ethical Institution and we believe in transparency in every facet of work. There is least interference other than quality assurance and timely delivery. There is no need to interact with anyone other than concerned engineer. No material will be allowed to enter the campus from Security gate without passing the same by concerned engineer following technical specifications of the tender. There will be joint measurement of works when completed and bill will be submitted after the joint measurement is accepted. The payment will be made online without any contact with anybody. Strict quality control will be ensured for the job to be executed as per technical specification and make/brand of materials (in case of any brand or its equivalent specified, sample have to approved in advance).
3	कार्य का नाम Name of Work	"आईआईएम इंदौर में स्थापित ऑडियो-विजुअल उपकरण के लिए गैर-व्यापक वार्षिक रखरखाव अनुबंध"  "Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore"
4	निविदा की प्राक्कलित राशि (जिसमें वस्तु एवं सेवा कर भी शामिल है) Estimated Cost Put to Tender (Excluding Goods & Service Tax)	<b>Rs.38,53,699/-</b> (Rupees Thirty-Eight Lakhs Fifty-Three Thousand Six Hundred & Ninety-Nine Only) (Excl. GST)
5	अग्रिम जमा राशि Earnest Money Deposit (Rs.)	<b>Rs.77,074/-</b> (Rupees Seventy-Seven Thousand & Seventy-Four Only) इलेक्ट्रॉनिक मोड के माध्यम से ई-भुगतान द्वारा by e-payment through electronic mode <b>Note:</b> 1. EMD shall be refunded after the selection process is over. 2. Normally in case of unsuccessful bidders it gets refunded on or before the 30th day after the award of the contract.

		<p>3. The EMD deposited along with bid by the successful bidder shall be returned after receiving the requisite performance guarantee.</p> <p>4. EMD may be forfeited</p> <ul style="list-style-type: none"> <li>• if any bidder withdraws or modify their Bids during the period of validity, or</li> <li>• if the successful bidder after being awarded the contract, fail to sign the contract, or to submit a performance Guarantee before the deadline defined in the NIT or as per the instruction of IIM Indore, whichever is later. In this case the action of forfeiture shall be undertaken without any notice. Also, the bidder shall not be allowed to participate in the re-tendering process of the services. Along with the aforesaid, they will be suspended for the period of two years from being eligible to submit Bids for contracts with the IIM Indore.</li> </ul>
6	समापन की अवधि Duration of the Contract	<b>365 (Three Hundred Sixty-Five) Days / ३६५ दिन</b>
7	प्रकाशित करने का दिनांक Publishing Date	November 23, 2023
8	Pre-Bid Meeting	No pre-bid meeting required. Instead of pre-bid meeting, interested bidder are advised to visit the Institute to understand the scope before Participating in tender.
9	दस्तावेज सहित निविदा के ऑनलाइन जमा करने की अंतिम तिथि और समय Last date and time of closing of uploading/online submission of tender	<b>December 04, 2023, up to 03:00 PM</b>
10	तकनीकी बोली के ऑनलाइन खोलने की तिथि और समय Date & Time of online opening of technical bid	<b>December 05, 2023, at 03:30 PM</b>
11	योग्य बोलीदाताओं की वित्तीय बोली खोलने की तिथि और समय Date and Time of opening of financial bid of qualified bidders	बाद में सूचित किया जाएगा <b>Will be notified later.</b>
12	परफॉर्मन्स गारंटी Performance Guarantee	5% of tendered value on acceptance of bid
13	निविदा जमा करने की विधि Mode of submission of tender	<b>केवल ऑन-लाइन मोड On-Line mode only</b>
14	बोली की वैधता Bid Validity	निविदा खोलने की तिथि से 90 दिन 90 Days from the date of opening of tender
15	चयन की विधि Method of Selection	दो बोली प्रणाली. Two Bid System.

## **B. Guidelines for Online Bid Submission Through CPPP**

- B.1** It is mandatory for all the applicants to have class II or III digital signature certification from licensed certifying agency like NIC, MTNL, e-mudra, TCS, safescrypt, GNFC etc.
- B.2** Detailed NIT can be viewed free of cost on IIM Indore website under the URL <http://www.iimidr.ac.in/tenders/> . Schedule of quantities (Financial bid form) can be downloaded only from <https://eprocure.gov.in/eprocure/app>. Uploading of tender will be possible only after making payment of Tender Processing Fee and EMD.
- B.3** The tender shall be submitted online in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable.
- B.4** The applicant have to upload the details of e-payment of processing fee & EMD before the last date & time and download the tender documents form the e-tendering portal <https://eprocure.gov.in/eprocure/app>.
- B.5** Tenderer are advised to upload their documents well in time to avoid last minute rush on the server or complication in uploading. IIM Indore will not be responsible for any type of problem in uploading the documents. No hard copies for tender submission shall be entertained.
- B.6** Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited e-Tender Processing Fee and Earnest Money Deposit and other documents scanned and uploaded are found in order.
- B.7** Information and Instructions for bidders posted on website shall form part of bid document.
- B.8** The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://eprocure.gov.in/eprocure/app> free of cost.
- B.9** Those contractors / vendors not registered on the website mentioned above, are required to get registered beforehand. If needed the intending bidders may get acquainted with the process online from the [www.eprocure.gov.in](http://www.eprocure.gov.in) site itself.
- B.10** On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
- B.11** Contractor can upload documents in the form of JPG format and PDF format.
- B.12** The price bid format is provided in a spread sheet file like BoQ\_price bid.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this tender.
- B.13** Contractor must ensure to quote rate of each item. Therefore, if any cell is left

blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO) although the item has to be executed as per scope of contract.

- B.14** The technical bid will be opened online first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
- B.15** Completed Tenders containing technical bid and price bid will be received ONLINE only on CPP Portal website <https://eprocure.gov.in/eprocure/app> at the fixed time and date indicted in the NIT. The Tenderer will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
- B.16** If there are any clarifications, this may be obtained online through the tender site, or thro’ the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- B.17** It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- B.18** The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- B.19** The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay, or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. Tenderers are advised to upload their documents well in time to avoid last minute rush on the server.
- B.20** The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

## C. Other information and Terms & conditions

- 1) The bid submitted shall become invalid if:
  - If the bidder is found ineligible.
  - If the documents submitted by the successful bidder does not match with the originals before the award of work.
- 2) IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering/ taking up works in IIM INDORE.
- 3) Authority for rejection of tender:
  - (i) The competent authority on behalf of the Director IIM Indore does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
  - (ii) Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
  - (iii) The competent authority on behalf of the Director, IIM Indore reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
- 4) The bid for the works shall remain valid for a period of Ninety (90 Days) from the date of opening of price bid of tender. If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIM Indore shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
- 5) This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -
  - The Notice Inviting Bid, all the documents including additional conditions, specifications, General Conditions of Contract and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
  - Any other Standard C.P.W.D. Form / other forms as applicable/mentioned.

6) **Mode of payment of EMD: Bidders may deposit the EMD through NEFT or RTGS. Details for the same are as below:**

Links are as follows:

1. General Payments to IIM Indore (Powered by ICICI Bank): <https://eazypay.icicibank.com/eazypayLink?P1=kG55pr8hOW1A/y4JLw04pQ==>
2. General Payments to IIM Indore (Powered by HDFC Bank / Qfix): <https://forms.eduqfix.com/iimgenform/add>

**Bidders will have to upload scanned copy of Payment details towards the EMD during the submission of tender and the same will be accepted only on verification & confirmation by the Institute. Any delay in credit will not be entertained by the Institute.**

7) **TAXES: -**

- i) This is Annual Maintenance Contract. The taxes as applicable shall be deducted from each bill paid to the contractor.
- ii) The Contractor should get registered under GST and tax as applicable as per the extant order on the subject work shall be paid by the contractor to concerned department. Which will be reimbursed by the Institute as per the recommendation of Finance & Accounts department of the Institute & the same will be final & binding to the contractor.
- iii) The quote should exclude the GST and all other taxes applicable for the subject work.
- iv) Labour Welfare cess @ 1 % of gross value of work done shall be recovered from each bill paid to the contractor.
- v) Income Tax and cess as applicable shall be deducted from bill paid to the contractor.
- vi) Contractor should be registered under EPF and as per law, shall pay EPF of contract workers to concerned Department from time to time.
- vi) Any other taxes/cess as per Government directives shall be deducted from each bill paid to the contractor from time to time.

8) The specifications, Terms & Conditions, other regulations which are not herein mentioned will be guided by relevant CPWD guidelines, manual, specifications / BIS / IS/ Other Central / State Govt. norms applicable for IIM Indore & as prescribed by the OEM and the decision in this regard will be guided by the decision of the respective authority of IIM Indore which shall be final and binding to the contractor.



- 9) In the event of acceptance of a tender, the documents submitted by the successful bidder shall be verified with the originals before the award of work.
- 10) The tenderer should not have been blacklisted or debarred by any Central/ State / Public Agency from carrying out similar business during last three financial years.
- 11) Performance guarantee in the form BG or FDR or DD @ 5% of tendered amount has to be furnished within 7 days of issue of LOA.
- 12) Any dispute is subject to the jurisdiction of Civil Court Indore.
- 13) The work shall be executed as per CPWD General Specifications with up-to-date amendments, OEM standards applicable and as per directions of Engineer-in-Charge. These additional specifications are to be read in conjunction with above. However, nothing extra shall be paid on account of these additional specifications & conditions as the same are to be read along with schedule of quantities for the work.
- 14) Necessary clarification required by the IIM Indore shall have to be furnished by the Tenderer within the time given by the IIM Indore for the same. The Tenderer will have to depute his representative to discuss with the officer(s) of the IIM Indore as and when so desired. In case, in the opinion of the IIM Indore a Tenderer is taking undue long time in furnishing the desired clarifications, his bid will be rejected without making any reference.
- 15) No T&P shall be issued by the IIM Indore and nothing extra shall be paid on account of this.
- 16) The IIM Indore reserves the right to reject any or all the price bids and call for fresh prices/ tenders as the case may be without assigning any reason.
- 17) All materials, articles and workmanship shall be of respective best quality and kind for the class described in the schedule of quantities and specifications. All materials, so used in different items of work shall be subject to the approval of the Engineer-in-charge.
- 18) The payment shall be on item rate basis and on the actual quantity executed under Non-Comprehensive AMC Services.
- 19) Terms of Payment:
- The payment will be made Monthly on receipt of your bills and the requisite supporting documents (i.e., proof of salary payment to the worker deployed at site of work (EPF, ESI) for payment on Monthly basis.
  - If the work carried out by the contractor is not satisfactory, IIM Indore shall hold such bills till satisfactory services are provided.
  - Any amount due from the contractor to IIM Indore will be recovered from his Monthly bill.
  - During the contract a penalty of Rs. 1000/- per person per day basis will be imposed on the vendor in case of absence of support personnel. This amount will be deducted from the Monthly payment of the vendor.

- If the Agency fails to any one Minor Rectification (Soldering/Malfunctioning etc.) of equipment to the site within 12 hours after lodging a complaint. Delay in reporting period shall be recorded and penalty shall be imposed as per the following slab.

Above 12 hrs, Penalty will be at the rate of Rs.500/- Per day.

- Delay hours will be calculated from the time the call is logged irrespective of Sunday / holiday.
- No advance payment will be made in any case.
- The Successful contractor shall raise invoices on Monthly basis on completion of each Month. Payment will be made within 30 days on receipt of bills.
- Due to unforeseen conditions (like duration of pandemic situation) the service is not provided by agency, the decision of payment is fully dependent upon IIM Indore authority or as per the updated guideline of Govt. of India.
- TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Contractor's bills.

20) **Performance Guarantee:**

The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within Seven days of issue of LOI. This guarantee may be in the form of Banker's cheque of any nationalized bank/Demand Draft of any nationalized bank/ Fixed Deposit Receipts or Guarantee Bonds of any nationalized Bank or the State Bank of India in accordance with the prescribed form in CPWD manual. In case the contractor fails to deposit the said performance guarantee within the period as indicated above, including the extended period (Maximum allowable extension with another 07 days with late fee @ 0.1% per day of Performance Guarantee amount), the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

**Refund of performance guarantee:** The performance guarantee shall be refunded to the contractor one month after the completion of the work.

21) **COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS:** All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by these specifications.

22) **INDEMNITY:** The successful tenderer/bidder shall at all times indemnify the IIM Indore, consequent on this works contract. The successful tenderer/bidder shall be liable, in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the IIM Indore shall not be responsible for any accident or damage incurred or claims arising there from during the contract period under the supervision of the successful tenderer/bidder in so far as the latter is responsible.

23) **Mobilization advance:** No mobilization advance shall be paid for this work.

24) Mandatory regulations prescribed by the Government shall be followed by the contractor regarding labour and safety clauses, without any lapse, including those conditions, amended by these departments periodically.

25) The contractor has to abide by various statutory acts of the Government regarding facilities to be provided to the workmen, labour, staff employed under minimum wages act, workmen compensation act, factories act, ESI, PF etc.

26) Labour compliance have to be done as per GCC\_Maintenance\_Works\_2023 of CPWD).

## D. Bidders Qualifications Criteria

**Contractors who fulfil the following requirements shall ONLY be qualified for financial bid opening:**

1. **Work Experience:** Experience of having successfully completed works during the last five years ending previous day of last date of submission of tenders.

One similar completed work of aggregate cost not less than the amount equal to 80% i.e., **Rs. 30,82,959/-** of the estimated cost put to tender.

**OR**

Two similar completed work of aggregate cost not less than the amount equal to 60% i.e., **Rs. 23,12,219/-** of the estimated cost put to tender.

**OR**

Three similar completed work of aggregate cost not less than the amount equal to 40% i.e., **Rs. 15,41,480/-** of estimated cost put to tender.

All amounts rounded off to a convenient full figure.

**Note i: Similar work means: “Annual Maintenance of Audio-Visual Equipment”.**

ii: The completion certificate issued from clients should indicate the date of commencement, period of completion, awarded cost & cost at completion, quality of work done, etc.

2. **Solvency Certificate:** Current solvency certificate of the amount equal to 40% of the Estimated Cost put to tender i.e., **Rs. 15,41,480/- (Rupees Fifteen Lakhs Forty-One Thousand Four Hundred and Eighty Only)** (scanned copy of original certificate to be uploaded).
3. **Turnover:** Average financial turnover should be at least 50% i.e., **Rs. 19,26,850/- (Rupees Nineteen Lakhs Twenty-Six Thousand Eight Hundred and Fifty Only)** of the estimated cost put to tender during last three consecutive financial years i.e., FY 2020-21, 2021-22, 2022-23 (scanned copy of original certificate from CA having UDIN Number to be uploaded).
4. **Profit/loss:** The bidder should not have incurred any loss (before tax) in more than two years during last five consecutive P&L accounts, duly audited & certify by Chartered Accountant.
5. **Certificates:** (scanned copy of original certificates to be uploaded)
  - 5.1 Copy of Certification of Incorporation/ Registration of firm
  - 5.2 IT returns for last 3 Financial Years
  - 5.3 PAN (Permanent Account Number)
  - 5.4 GST (Goods & Service Tax) Registration Certificate
  - 5.5 E-payment details towards EMD.

**The Bidder must submit stipulated documentary evidence in support of their claim for fulfilling the criteria of the Bids. The Bids without documentary evidence will be out rightly rejected.**

### **Important Note:**

- i. Joint Ventures are not allowed.

## **E. List of Documents to be scanned and uploaded**

While submitting bid, the Scanned copies of the following documents are to be uploaded:

### **For Cover-1:**

- I. NIT Document duly sign & sealed.
- II. Experience of having successfully completed works during the last five years ending previous day of last date of submission of tenders.
- III. Current bank solvency certificate
- IV. Copy of CA certificate having UDIN number for average financial turnover to be uploaded.
- V. Profit/Loss Certificate certified by the Chartered Accountant.
- VI. Certification of Incorporation/ Registration of firm
- VII. PAN (Permanent Account Number)
- VIII. GST (Goods and Services Tax) Registration Certificate
- IX. E-payment details towards EMD.
- X. IT Returns for the FY 2020-21, 2021-22, 2022-23
- XI. EPF & ESI registration certificates (if applicable)
- XII. Bank Account details.
- XIII. Letter of Transmittal as per the Annexure- 1
- XIV. Undertaking having gone through the documents as per the Annexure- 2

### **For Cover-2:**

- i Schedule of Price Bid in the form of .xls

## F. List of AV Equipment in IIM Campus.

### 1. GROUND FLOOR CLASSROOM (D & E Block)

Sl. No.	Equipment Name	Model No.	Total
1	Interactive penal	XP Pen	4
2	Webcam	Logitech	4
3	Taking camera	People link	4
4	Student Camera	People link	4
5	Ceiling mic	People link	4
6	Extron Processor IPL -250	IPL - 250	4
7	Extron Touch panel	TPL-710TV Black	4
8	Crown	XLS-1000	4
9	BSS - BLUE	BLU-101-EU	4
10	BSS - BLUE	BLU-101-EU	4
11	BSS - BLUE	BLU-101-EU	4
12	BSS - BLUE	BIB-EU	4
13	Extron MVX Series	MVX-44 VGA-A	4
14	Polycom	HDX-8000	4
15	Milestone CAT-5 Receiver	VAR-101	4
16	milestone CAT-5 Receiver	VAR-101	4
17	milestone CAT-5 Transmitter	VAT-104	4
18	AKG- SR-45	SR-45	4
19	NETGEAR	N300	4
20	WOW VISON	PRO Veos	4
21	D-Link	DES1008A	4
22	Projector - Panasonic/Banq	PT-VW430/MH741	5
23	DOCUMENT CAMERA	MO-1	4
21	SONY VC CAMERA 01	EVI-D70P/5	4
24	SONY VC CAMERA 02	EVI-D70P/5	4
25	POP-UP BOX	CUSTEM	4
26	MICROPHOHE	PCC 170SWO	152
27	PROJECTION SCREEN	DALITE - 156"	4
28	SPEAKERS - JBL	CONTROL-25AV	16
29	PROJECTOR MOUNTING KIT	CUSTEM	4
30	Millstone Relay controller	ML-4RLC	4
31	DISTRIBUTOR	MILESTONE-VAT 104 -1-	4
32	RECEIVER	MILESTONE	4
33	VGA AUDIO	MILESTONE ML202	4

2. I ST & II ND FLOOR CLASSROOM (D&E Block)

Sl. No.	Equipment	Make	Model No.	Total
1	Interactive penal	XP Pen	NA	8
2	Webcam	Logitech	NA	8
3	Taking camera	People link	4	8
4	Student Camera	People link	4	8
5	Ceiling mic	People link	4	8
6	TOUCH PANEL	EXTRON	TP710TV	8
7	CONTRO PROCESSOR	EXTRON	IPL250	8
8	ROUTER	NETGEAR	N300	8
9	Network Switch	D-Link	DES1008A	8
10	VGA over CAT5 Transmitter	MILESTONE	VAT101	8
11	VGA Over CAT5A Receiver	MILESTONE	VAR101	16
12	MILESTONE MULTIMEDIA SWITCHER	MILESTONE	ML402	8
13	Presentation switcher	WOW	PROVEOS	8
14	DSP Input Expander Unit	BSS-BLUE	BIB-EU	8
15	DSP Mixer	BSS-BLUE	BLU-101 EU	8
16	DSP Mixer	BSS-BLUE	BLU-101 EU	8
17	DSP Mixer	BSS-BLUE	BLU-101 EU	8
18	AMPLIFIER	CROWN	CROWN XLS1000	8
19	VGA Splitter	MILESTONE	ML102 VGA	8
20	Document Camera	ELMO	MO-1	8
21	UHF LAVALIER WIRELESS MIC	AKG	wms series SR-45	8
22	Boundary Microphone	AKG	PCC 170SW	288
23	Wall Mount Speakers	JBL	Control 25 AV	32
24	Projector	Panasonic/BanQ	PT-VW430	8
25	Projector Mounting Kit	Custom	Custom	8
26	Relay Controller	MILESTONE	ML4-RLC	8
27	Motorized Projection Screen 156"	Da-lite	Cosmopolitan	8
28	18U Equipment Rack	BESNET	BESNET	8
29	Table mount Pop-up Box	Custom	Custom	8

### 3. Old Classroom Equipment list (F, G, H, I Block)

Sl. No.	location	Projector		Mike		Amplifier			Mixer	Speakers	
		Make	Qty	Make	Qty	Make	Model No.	Qty	Make	Make/Model	Qty
1	I-103	Banq	1	ahuja	1	Ahuja	UCR-60	1	NA	Ahuja	4
2	I-101	Casio	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
3	H-101	Banq	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
4	H-103	Banq	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
5	G-101	Banq	1	shure	1	Ahuja	SSB-60M	1	NA	Ahuja	4
6	G-103	Banq	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
7	I-203	Banq	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
8	I-201	Banq	1	NX Audio	1	Ahuja	UCR-60	1	NA	Ahuja	4
9	I-202	Banq	1	NX Audio	1	NA	NA	1	NA		4
10	I-204	Banq	1	NX Audio	1	NA	NA	1	NA	Creative Home Theatre	4
11	G-203	Banq	1	NX Audio	1	Ahuja	UCR-60	1		Ahuja	4
12	G-201	Banq	1	NX Audio	1	Ahuja	UCR-60	1	NA	Ahuja	
13	H-201	Views onic	2	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
14	H-203	Banq	2	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
15	H-204	Banq	1	NX Audio	1	NA	NA	1		Creative Home Theatre	2
16	I-203	Epson	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
17	I-201	Casio	1	shure	1	Ahuja	UCR-60	1	NA	Ahuja	4
18	F-101	OPTOMA	2	shure	1	QSC	RMX 1450	1	Behringer	POLK - ATRIUM-65	8
19	F-103	Epson	2	shure	1	QSC	RMX 1450	1	Behringer	POLK - ATRIUM-65	8
20	F-201	BanQ	2	shure	1	QSC	RMX 1450	1	Behringer	POLK - ATRIUM-65	8
21	F-203	BanQ	2	shure	1	QSC	RMX 1450	1	Behringer	POLK - ATRIUM-65	8
22	ER-01	OPTOMA	1	shure	1	Ahuja	UCR-60	1		Ahuja	4



4. ER- 2 GROUND FLOOR CLASSROOM NO. 1

Sl. No.	Equipment	Make	Model No.	Serial No.	Qty
1	AMPLIFIER	BOSCH	PLN-2AIO180-IN	1170200759	1
2	HDMI Distribution Amplifier Switcher	Kramer	NA	NA	1
3	VGA Distribution Amplifier Switcher	Kramer	VP-41	8160682800006	1
4	UHF Handheld WIRELESS MIC	Shure	S24/SM58	NA	1
5	UHF LAVALIER WIRELESS MIC	Shure	PGX14/CVL	NA	2
6	Wall Mount Speakers	BOSCH	NA	NA	6
7	Projector 1	Sony	VPL-EW575	5000801	1
8	Projector 2	Sony	VPL-EW576	5000794	1
9	Projector Mounting Kit	Custom	Custom	NA	2
10	12U Equipment Rack	Economic	NA	NA	1
11	Battery stand	Custom	Custom	NA	1
12	Ceiling Loudspeaker	BOSCH	NA	NA	6

5. ER- 2 FIRST FLOOR CLASSROOM NO. 2

Sl. No.	Equipment	Make	Model No.	Serial No.	Qty.
1	AMPLIFIER	BOSCH	PLN-2AIO180-IN	1170200759	1
2	HDMI Distribution Amplifier Switcher	Kramer	NA	NA	1
3	VGA Distribution Amplifier Switcher	Kramer	VP-41	8160682800006	1
4	UHF Handheld WIRELESS MIC	Shure	S24/SM58	NA	2
5	UHF LAVALIER WIRELESS MIC	Shure	PGX14/CVL	NA	2
6	Wall Mount Speakers	BOSCH	NA	NA	6
7	Projector 1	Sony	VPL-EW575	5000801	1
8	Projector 2	Sony	VPL-EW576	5000794	1
9	Projector Mounting Kit	Custom	Custom	NA	2
10	12U Equipment Rack	Economic	NA	NA	1
11	HDMI Moulded Cable 15 Mtr	NA	NA	NA	3
12	VGA Moulded Cable 15 Mtr	NA	NA	NA	3
13	EP Cable	NA	NA	NA	1
14	Ceiling Loudspeaker	BOSCH	NA	NA	6

6. ER- 2 FIRST FLOOR CLASSROOM NO. 3

Sl. No.	Equipment	Make	Model No.	Serial No.	Qty.
1	AMPLIFIER	BOSCH	PLN-2AIO180-IN	1170200759	1
2	HDMI Distribution Amplifier Switcher	Kramer	NA	NA	1
3	VGA Distribution Amplifier Switcher	Kramer	VP-41	8160682800006	1
4	UHF Handheld WIRELESS MIC	Shure	S24/SM58	NA	2
5	UHF LAVALIER WIRELESS MIC	Shure	PGX14/CVL	NA	2
6	Wall Mount Speakers	BOSCH	NA	NA	6
7	Projector 1	Sony	VPL-EW575	5000801	1
8	Projector 2	Sony	VPL-EW576	5000794	1
9	Projector Mounting Kit	Custom	Custom	NA	2
10	12U Equipment Rack	Economic	NA	NA	1
11	Moulded HDMI Cable 15 Mtr	NA	NA	NA	3
12	VGA Moulded Cable 15 Mtr	NA	NA	NA	3

7. A.V. System of Old Auditorium: -

Sl. No.	Name of Item	Name of company/Model no.	Qty.
1	Projector	Banq	1
2	Mike cordless Hand	Shure PG X	1
3	Mike Cordless L	Shure PG X	1
4	Podium mike	Shure	2
5	Boom stand	BMS 101	4
6	Mike cable XLR-XLR		20
7	Dimmer (stage light)	12 ch.48 KW.	2
8	Speaker	Yahama	8
9	Amplifier	Yahama	6
10	Drive Rack (Digital Equalizer)	DVX 260	1
11	Mixer	Sound Craft	1
12	CD Player	TASCAM CDA 500	1
13	Lighting Mixer for stage	Maxim LSC 24/48 Sr/No 36760	1
14	Mike port for stage	XLR	6

8. A.V. System of Auditorium-2

Sl. No.	Name of Item	Name of company/Model no.	Qty.
1	Monitor speaker	JBL SRX 700	2
	Sr/No P0409-25979,988		
2	Mike	Shure SM 58	4
3	Mike	Shure SM 57	4
4	Mike cordless Hand	Shure PG X	1
5	Mike Cordless L	Shure PG X	1
6	Podium mike	AKG 99H/L	2
7	Boom stand	BMS 101	4
8	DGN stand	NA	6
9	DGT stand	NA	6
10	Mike cable XLR-XLR	NA	20
11	Dimmer (stage light)	12 ch.48 KW.	2
12	Speaker	JBL 932LA (To be checked)	6
13	Speaker Bass	JBL SRX 728 S	2
14	Amplifier	VAL Audio X5000	5
		Sr /no.10112560,561,562,570,567	
15	Drive Rack (Digital Equalizer)	DVX 260	1
16	Mixer	Sound Craft 32 Ch LX7ii	1
17	CD Player	TASCAM CDA 500	1
18	Rack house Amp. etc.	(FRAGITE)	1
19	Lighting Mixer for stage	Maxim LSC 24/48 Sr/No 36760	1
20	Mike port for stage	XLR	24
21	Projector	Banq	1

9. A.V. System of SRC Classroom

Sl.No.	Equipment Name	Model No.	Total
1	Wall Mount Speakers	Make-HARMAN JBL CBT 70J Sr. No - M-111-052020-A Sr. No - M-111-05199-A	2
2	Digital Amplifier	Make- 'HARMAN CROWN -CDI 4X300 Sr. No - 850158901,902	2
3	Ceiling Speakers	Make-Fidelity	4
4	Handheld Cordless Microphone	Make -HARMAN AKG -WMS40 Sr. No - 180000006697-007-R030	1
5	Wireless Lapel Microphone	Make -HARMAN AKG - WMS470 Sr. No - 10001305753-002-R030	1
6	Digital Signal Processor	Make-People Link	1
7	Matrix Switch	Make - 'Fidelity Matrix Switch HI 44X4 Sr. No. MP-MUH44A2-H200422C0504	1
8	Ceiling Mic	Make-People Link	4
9	Large Format Display	Make -LG	2
10	Teacher Tracking Camera	Make-People Link	1
11	Student Tracking Camera	Make-People Link	1
12	Multitrack Sliding Board	Make - Panara	1
13	Power Conditioner	Make - Surge X 1230 Sr. No - SX001871BHJ0177	1

10. A.V. System of ER-1 Classroom

Sl.No.	Equipment Name	Model No.	Total
1	Wall Mount Speakers	Make-HARMAN JBL CBT 70J	2
2	Digital Amplifier	Make- 'HARMAN CROWN -CDI 4X300 Sr. No - 850158901,902	2
3	Ceiling Speakers	Make- Fidelity	4
4	Wireless Lpel Microphone (Coller mic)	Make -HARMAN AKG - WMS470 Sr. No - 18000006697-007-R030 Sr. No - 110001232764-010- R040	2
5	Handheld Cordless Microphone	Make -HARMAN AKG -WMS40 Sr. No - 180000006697-007- R030	2
6	Gooseneck Microphone	Make -Sennheiser	1
7	Digital Signal Processor	Make-People Link	1
8	Matrix Switch	Make - 'Fidelity Matrix Switch HI 44X4 Sr. No - MP-MUH44A2- H200422C0502	1
9	Ceiling Mic	Make-People Link	4
10	Large Format Display 98"	Make -LG Model No. 98UM5J Sl. No. 205BOKJ00157 Sl. No. 205BOYQ00170	3
11	Teacher Tracking Camera	Make-People Link	1
12	Student Tracking Camera	Make-People Link	1
13	Multitrack Sliding Board	Make - Custom	1
14	Network Switch	Make- Cisco	3
15	Power Conditioner	Make - Surge X 1230 Sr. No - SX001871BHJ0177	1
16	Wooden podium	Make - Custom	1
17	Equipment Rack	Make- Netrack	1
18	Audio Mixture with 12 channels	Make- Yamaha, Model- MG12XU Mixer	1

**Note:** - In future, the Institute may purchase additional assets (Audio -Visual equipment) as per the requirement of the users, which will automatically come under as serviceable assets for successful bidder.

## **G. Scope Of Work and Terms & Conditions**

### **A. Scope Of Work: -**

Audio-Visual support tasks are vital for maintaining the 33 Nos Classroom AV equipment / old Auditorium / New Auditorium / placement office/ Video conference rooms-06 / Board room at the Institute/weekly movie show on Saturday. Hence IIM Indore intends to have Audio-Visual maintenance (7Am-11Pm) support on all seven days. The AMC agency will maintain complete service will repair/rectification/ to Online running of classes are not interrupted due to any fault if equipment.

The Successful contractor will undertake the facility management of the entire Audio-Visual of IIM Indore campus. The objective is to ensure uninterrupted operation, efficient and effective utilization of Audio-Visual. As part of the facility management, The service provider shall provide an onsite (at IIM Indore) dedicated team of professionally qualified / trained workforce headed by a professionally qualified and sufficiently experienced person at site, who will be exclusively responsible for day to day onsite support activities. They will be reporting to the Estate Department of IIM Indore. They will take care of on-site maintenance /rectification on urgent basis based on faults when the equipment will be sent to the workshop and backup similar shall be provided till the time of re-installation after repairs/rectification. Any new parts required for above repair/rectification shall be paid separately.

1. The operational requirement of support personnel at Audio-Visual desk (7AM-11PM on all days):

The Successful contractor has to provide four number of onsite Technical Service Personnel as per schedule below:

Sr. No	Shift Time on all days	No. of Support Personnel	Remark
1	7:00 AM - 3:00 PM	4	*Every day (including Sunday, week off will be given as per roster duty)
2	9:00 AM - 5:30 PM	3	*Every day (including Sunday, week off will be given as per roster duty)

3	3:00 PM - 11:00 PM	4	*Every day (including Sunday, week off will be given as per roster duty)
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Audio-Visual desk support Services: - Complete services to users Arrangements / AV support for different activities for presentations / video conferencing/ workshop/conference/ Classrooms/Movie Operation / Student Event / lab session or any other events as and when required.

2. Successful contractors have to supply following PPE to its staff: -

1	1- Pair Uniform	Colour & Fabric to be approved by IIM.	Annual Rs.2000/- Per head
2	1- Pair Shoes	Colour & type to be approved by IIM.	
3	ID Card	To be signed by contractor to its staff.	

3. Successful contractor to fulfil following as per labour Act: -

1	EPF	as applicable as per Central Provident Fund Act 1952 @ 12%
2	ESIC	as applicable as per ESI Act 1948 @ 3.25 %
3	Bonus	8.33% as per applicable Act 1965
4	Wages Payable	The technician to be deployed shall be paid wages as per minimum wages determined by Central labour Commissioner Office under category 'B' Category of "CONSTRUCTION OR MAINTENANCE OF ROADS OR RUNWAYS OR IN BUILDING OPERATIONS INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO, TELEVISION, TELEPHONE, TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES" as present the minimum Wages for skilled technician is Rs.832/- per day subject to revision as modified by Govt. from time to time.@ 26-days in a month. (Proof of payment to be submitted)

Note:

- Each shift's support personnel should hand over the duty to next shift staff before leaving the Institute. The Successful contractor should ensure that all the pending/ongoing support calls properly understood by next shift support staff.
- The shift timings may be changed with the mutual understanding of both the parties (IIM Indore and The Successful contractor)
- The AMC contract will be initially for a period of one year. The contract will be reviewed yearly and may be extended for a period of maximum of three years. The requirement of actual manpower may vary according to the need and may be reviewed/ reduced/enhanced as and when required.
  - Operation of Movie every weekend between 6 to 9 PM or appropriate timing as per the institute's decision.

- Technical support on regular basis will be required for following.
  - i) Various events organized by students.
  - ii) Various Program in old/new auditorium, other programs viz, CERE, NASMEI Conference, Athrav, IRIS and Ranbhoomi, Seminar/Conferees/26th Jan /15 August Program, foundation day, convocation and other event any other culture event etc.
- Repair/rectification of equipment's if defective.
- Handling the Audio-Visual systems for all the events scheduled at campus including major conferences, Annual Talks, Symposiums, Informal and Non- Informal Seminars, etc.
- The system should be checked at least 45 minutes before any major events scheduled at Auditoriums, classrooms etc. with all necessary requirement and will be present during the events.
- Complete audio-visual systems at the lecture halls / Auditoriums should be checked a day before the events/ Conferences etc.
- Setup the sound system for the cultural events planned at campus.
- Trouble shooting technical problems occurred in Audio Visual system during the events and resolve or provide alternate solutions.
- Audio Visual related support needs to be extended within short notice from the users.
- Co-ordinate with the other institute technical team to perform the appropriate test runs for both video conference and audio conference meeting in advance to ensure that the Video and audio quality along with the data sharing is fine, both at near end as well as far end.
- Setting up other video calls such as videoconferencing, audio conferencing Skype, zoom if requested by the users.
- Involvement in the process of new or re-installation and commissioning of the Audio-Visual System.
- The maintenance Contract will include necessary repairs of the installed projectors/equipment and replacement of defective/ damaged parts, components and other accessories/Component cost will be paid by IIMI.
- The parts/ components/ sub-assemblies used for repair/ replacement by the Contractor will be of the same / equivalent or higher make and functional capability as originally available in the Equipment, under written intimation to the IIM INDORE.
- The Contractor will maintain logbook of equipment under maintenance Contract with detailed specifications. Details of all minor/ major, routine/ preventive repair/ maintenance job undertaken shall be entered into the logbook.
- The Contractor has to carry out quarterly servicing of the equipment by trained personnel including the following:
  - i) Rectification of defects observed during inspection.
  - ii) Preventive maintenance of each projector.
  - iii) Cleaning of projector

4. Reports for Performance Monitoring of the Service Levels: -

The Successful contractor shall furnish the following reports to Estate Dept. of IIM Indore as per the frequency below.

- Daily Call Analysis Report - with all details



5. Qualification and Experience for deputed personnel:

As a part of Audio-Visual support, the Successful contractor shall provide services of trained and qualified support personnel as given below at IIM Indore. The minimum qualifications and experience of the technical service would be as follows: -

Technical Service Personnel: - Preferably ITI Qualification or Equivalent Certificate for Audio-Visual work with Minimum two-year Field experience.

Note:

- a) Trainee/Fresher will not be accepted.
- b) All the personnel, deputed at IIM Indore will be interviewed by Estate department for suitability. Only those personnel found suitable in the interview will be considered for deputation at IIM Indore.

B. Terms & Conditions: -

- a. The contract may be terminated before the expiry of the contract period owing to deficiency in service or substandard quality of the service provided by the selected Company / Firm /Agency. Further, IIMI reserves the right to terminate contract at any time by giving one month (30 days) notice to the successful bidder.
- b. The bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior written consent of IIMI.
- c. The bidder will be bound by the details furnished by him / her to IIMI, while submitting the bid. In case, any of such documents furnished by the firm is found to be false at any stage, it would be deemed to be a breach of terms of contract making the firm liable for legal action besides termination of contract.
- d. The successful bidder shall furnish the following documents in respect of the individual manpower who will be deployed to IIMI, before the commencement of work:
  - (i) List of Manpower short listed by agency for deployment at IIMI, containing full details i.e. Name, date of birth, Aadhar Card, address proof etc.
  - (ii) Certificate of verification of antecedents of persons by local police authority.
  - (iii) Education/professional certificates.

- e. In case, the person employed by the successful bidder commits any act of omission / commission that amounts to misconduct /indiscipline/ incompetence / security risks, the successful bidder will be liable to take appropriate disciplinary action against such persons, including, making good the financial loss, their removal from work, immediately after being brought to notice, failing which it would be assumed as breach of contract which may lead to cancellation of contract.
- f. The selected agency shall provide identity cards to the personnel deployed in this office carrying the photograph of the personnel and personal information such as name, date of birth, age, Aadhar card and identification mark etc. attested by the Security officer of the institute.
- g. The selected agency shall ensure that any details of office, operational process, technical know-how, security arrangements, and administrative/organizational matters are not divulged or disclosed to any person by its personnel deployed in this office.
- h. The selected agency shall ensure the proper conduct of his personnel in institute/office premises and enforce the prohibition of consumption of alcoholic drinks/ smoking. Etc.,
- i. The selected agency shall immediately provide replacement and ensure that as far as possible no designated post is left vacant in any shift. In case the agency fails to provide replacement within two working days. The pro-rata salary / wages to be recovered from monthly bills based on hour/day if absence.
- j. IIMI is not liable at any stage to provide accommodation, transport, food, medical and any other requirement of their personnel deployed at the institute.
- k. Payment shall be made only to the contractor and on a monthly basis as per actual services. The contractor has to submit invoices/bills monthly for the services rendered during the preceding month along with ESI/PF Challans etc., pertaining to that month.
- l. IIMI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The Director, IIMI is the final authority for settling any disputes and the decision of the Director in this regard shall be final and binding on all.
- m. The duty hours should not exceed eight hours at a stretch. Continuous shifts by the same person should be avoided and no shift should remain unmanned. Odd duties/shifts may be required according to the exigencies, which are to be provided by the agency.

- n. Items of tool kit, soldering iron, torches, bag, uniforms including raincoats, jerseys etc. for efficient conduct of duty by the agency personnel shall be provided by the agency and shall be in good working condition.
- o. If the agency fails to provide services to the satisfaction of the institute, the same will be communicated to the agency in writing. If three such notices are issued to the agency, the contract will be terminated, and the agency shall forfeit the performance Security.
- p. The technician deployed by the agency shall ensure that the institute properties are protected from damage. After necessary investigations, if proved that the agency/their personnel are responsible for the damage, the agency is liable and will be penalized to the extent of the value of the loss and additional charges for each incident as decided by the competent authority.
- q. The agency shall not involve in any bribery or other unethical activities with anyone employed in the institute. The involvement in any such activity shall entail in the termination of the contract.
- r. All major faults and problems shall be reported to the Engineer-In-charge immediately of occurrence. After inspection by Engineer-In-charge, procedures for rectification shall be got approved by the agency.
- s. Any damage or loss due to failure to carry out prescheduled maintenance work shall be at the risk and cost of the agency.
- t. The necessary salary and other allowances due to the employees of the contractor shall be paid by him and shall strictly comply with all rules and regulations of statutory bodies and other labour laws. All employees engaged by the contractor shall be comprehensively insured for accidents and injuries.
- u. The payments to the successful contractors are subject to all statutory deductions as are applicable at the time of payment.
- v. In the event of contractor showing lack of attendance / negligence to work or under-performance in the opinion of Engineer-In-charge. Then the contract may be terminated at any stage without prejudice to the right of action under any other relevant clauses of the contract.
- w. The contractor shall follow all security rules framed by Security Department, IIMI. From time to time regarding the removal of material from the site, the issue of identity cards, control of entry of persons and other similar matters.
- x. Cost of damages caused due to bad workmanship shall be recovered from the contractor. Penalty if any, for the Utility for any reason shall be borne by the agency.

- y. The knowledge/Information about reporting of manpower on a daily basis shall be responsible of contractor himself, the information regarding manpower absences shall be communicated to the IIMI.
- z. The proof of remittance of statutory deductions of PF, ESI to the appropriate agency, for those employed at IIMI, must be provided by the selected agency to IIMI monthly with the claim bill, failing which the claim bill shall not be settled.

### **Termination of Agreement:**

- a. Either party may terminate this Agreement by giving the other party not less than thirty (30) days written notice.

### **Contractor to comply with laws:**

- a. In the performance of this Contract, the Contractor shall abide by all existing laws, codes, rules and regulations set forth by all governmental units and authorities having competent jurisdiction over Contractor and/or the work performed by Contractor hereunder. Contractor shall also procure and pay any necessary permits or licenses pertaining to the work performed by Contractor pursuant to this Contract.
- b. All repair, parts replacement or adjustments called for hereunder shall be performed in full compliance with specified laws, standards and codes set by the government with latest edition, including amendments thereto, and with applicable regulations of the state, city and/or local authorities. In case of conflict, the more stringent regulations will apply.

### **Responsibility of Accident and hazards:**

The contractor shall be responsible for any accident or hazard that takes place during the maintenance period of 1 year due to negligence of work performed by the agency. He shall also be responsible for payment of compensation and penalties payable to affected parties as a result of legal action.

**H. Integrity Pact**

**INTEGRITY PACT**

To,  
.....,  
.....,  
.....

Sub: NIT No. IIMI/Estate/61/2023/202 File No.467 for the work of “Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore”.

Dear Sir,

It is here by declared that IIM Indore is committed to follow the principle of transparency, equity and competitiveness in public procurement. The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender/bid documents, failing which the tenderer/bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the IIM Indore.

Yours faithfully

Chief Officer Engineering

## INTEGRITY AGREEMENT

This Integrity Agreement is made at ..... on this..... Day of..... 2023

### BETWEEN

The Director, IIM Indore represented through Chief Officer Engineering, IIM Indore, (Hereinafter referred as the IIM Indore, Prabandh Shikhar, Rau-Pithampur Road, Indore “Principal/Owner”, which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

### AND

.....  
..... (Name and Address of the Individual/  
firm/Company) Through  
.....  
(Hereinafter referred to as the (Details of duly authorized signatory) “Bidder/Contractor” and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

### Preamble

**WHEREAS** the Principal / Owner has floated the Tender IIMI/Estate/61/2023/202 File No.467 (hereinafter referred to as “Tender/Bid”) and intends to award, under laid down organizational procedure, contract for “Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore” hereinafter referred to as the “Contract”.

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relationship with its Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as “Integrity Pact” or “Pact”), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

### **Article 1: Commitment of the Principal/Owner**

(1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:

(a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

(b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.

(c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.

(2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

## **Article 2: Commitment of the Bidder(s)/Contractor(s)**

(1) It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the IIM Indore / Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.

(2) The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:

(a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.

(b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.

(c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/ Contractor(s) will not use improperly, (for the purpose of

competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically. (d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/ representatives in India, if any. Similarly, Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participates in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.

(d) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

(3) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a wilful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the IIM Indore interests.

(5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/her reputation or property to influence their participation in the tendering process).

### **Article 3: Consequences of Breach**

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

(1) If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days' notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.



(2) Forfeiture of EMD/Performance Guarantee/Security Deposit: If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/Contractor.

(3) Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

#### **Article 4: Previous Transgression**

(1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.

(3) If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

#### **Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors**

(1) The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.

(2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.

(3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/ Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

#### **Article 6- Duration of the Pact**

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded. If any claim is made/lodged during the time, the same shall be

binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, IIM Indore.

**Article 7- Other Provisions**

(1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.

(2) Changes and supplements need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.

(4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

(5) It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

**Article 8- LEGAL AND PRIOR RIGHTS**

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

.....  
(For and on behalf of Principal/Owner)

.....  
(For and on behalf of Bidder/Contractor)

WITNESSES:

1.....  
(Signature, name and address)

2.....  
(Signature, name and address)

Place:

Dated:

## I. Agreement

### Format for Agreement

THIS AGREEMENT made at Indore on the \_\_\_\_ day of \_\_\_\_ 2023 between **Indian Institute of Management Indore Rau- Pithampur Road, Indore** (hereinafter called "The IIM INDORE" which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) of the one part AND \_\_\_\_\_

\_\_\_\_\_ (herein after called "The Contractor" which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the other part.

WHEREAS

The IIM INDORE is desirous of carrying out the work of "Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore" issued vide NIT No.: IIMI/Estate/61/2023/202 File No.467

The Works are to be executed as per the scope of work, technical specifications, drawings etc. as is mentioned in the tender document for tendered rate amounting to Rs. \_\_\_\_\_.

The Contractor has agreed to execute the said works subject to the provisions hereinafter contained and subject also to General Conditions of Contract, Special conditions of contract, Safety Code, Model Rules for the protection of health and other arrangements for workers, Specifications, Preambles and Schedule of Quantities and erection & furnishing schedule (all of which are hereinafter collectively referred to as the 'said tender conditions') and strictly in accordance with the Scope of work annexed hereto at or for the respective rates set out in the Schedule of Quantities amounting to the sum as there under arrived at or such other sums as shall become payable there under (hereinafter referred to as the said tendered amount).

NOW IT IS HEREBY AGREED AS FOLLOWS: -

1. In consideration of the said tendered amount to be paid by The IIM INDORE to the Contractor at the time and in the manner set forth in the said tender conditions and in accordance with the Schedule of Payments to execute and complete the work shown upon the said Drawings strictly in accordance with the specifications and Schedule of Quantities.
2. The said tender conditions, scope of work and the annexure-1 hereto shall be read and considered as forming part of this contract and the parties hereto shall respectfully abide by to the said conditions and perform the agreement on their part respectively contained in the said conditions.
3. The approved drawings, if any, notice inviting tenders' technical specification etc. shall also form the basis of this contract.

4. This contract is neither a Lump sum Contract, nor a piece work contract, but is a contract on item rate basis to be carried out and to be paid for according to the Schedule of Payments at the rates contained in the Schedule of Quantities.
5. The contract herein contained shall comprise not only the works mentioned above but all subsidiary works connected therewith within the same site as may be ordered to be done from time to time by the said Engineer-In-charge for the time being, even if such work may not be shown on the said Drawings or described in the said Specifications and Schedule of Quantities.
6. The IIM INDORE reserves to themselves the right of altering the drawings and the nature of the work by adding to or omitting from the scope of work any item of work or portions of the same without prejudice to this contract.
7. Time shall be considered as the essence of this contract and the Contractor hereby agrees to commence the work as mentioned in LOI/ work order and shall complete the entire work within the stipulated time limit.
8. All payments by the IIM INDORE under this contract shall be made through online mode.
9. All disputes arising out of or in any way connected with this contract shall be deemed to have arisen in respect of IIM Indore and Director IIM Indore only shall have jurisdiction to determine the same.
10. That the contract and several parts of this contract have been read by the contractor and fully understood by him. The contractor shall not be entitled to payment beyond tendered quantities unless ordered specifically by written instructions of the Engineer-in-charge IIM INDORE.
11. This contract shall be signed in duplicate, the original whereof shall be kept in the custody of the IIM INDORE and the duplicate with the Contractor.
12. The Engineer-in-Charge may, without prejudice to his any other right or remedy against the contractor in respect of any delay, non-commencement, inferior workmanship, any claim for damages and/ or any other provisions of this contract or otherwise, and whether the date for completion has or has not elapsed, by notice in writing determine/ repudiate the contract.

IN WITNESS WHEREOF the IIM INDORE has set his hands hereunto and duplicate hereof through his duly authorized official and the Contractor has caused these presents and duplicate hereof under his common seal by his duly authorized representative at the place and on the date month and year first herein above written.

SIGNED, SEALED AND DELIVERED by IIM INDORE, by the hand of

Signature:

Name:

Designation:

IN THE PRESENCE OF

(1) Signature:

Name:

Address:

(2) Signature:

Name:

Address:

SIGNED, SEALED AND DELIVERED BY the Contractor M/s \_\_\_\_\_  
\_\_\_\_\_.

Signature:

Name:

Designation:

IN THE PRESENCE OF

(1) Signature:

Name:

Address:

(2) Signature:

Name:

Address:

<b>J.</b>	<b>Safety Codes</b>
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Relevant safety codes of the CPWD to the extent applicable to the IIM Indore. Decision in this regard will be governed by the competent authority of IIM Indore which shall be final and binding to the contractor.

<b>K.</b>	<b>Fire Safety</b>
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This will be as per the Fire Safety codes of the CPWD to the extent applicable to the IIM Indore. Decision in this regard will be governed by the competent authority of IIM Indore which shall be final and binding to the contractor.

<b>L.</b>	<b>General Conditions of Contract</b>
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This will be as per the General Conditions of Contract (GCC) of the CPWD to the extent applicable to the IIM Indore. Decision in this regard will be governed by the competent authority of IIM Indore which shall be final and binding to the contractor.

## M. **Formats for Different Forms/Certificates**

(To be submitted on Company's letterhead)

Annexure-1

### Letter of Transmittal

To,

The Chief Officer Engineering,  
IIM Indore (M.P.)

**Sub:** NIT No. IIMI/Estate/61/2023/202 File No.467 for the work of “Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore”

Dear Sir,

I/We acknowledge that IIM Indore is committed to following the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by IIM Indore. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, IIM Indore shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/ bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

Undertaking having gone through the documents as per the technical bid.

**Sub.:** “Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore”.

**NIT No.:** - IIMI/Estate/61/2023/202 File No.467

Dated: ..... /.... /2023

To,

The Chief Officer Engineering,  
Indian Institute of Management, Indore  
Prabandh Shikhar, Rau-Pithampur Road, Rau, Indore-  
453556

Dear Sir,

We have carefully examined the specifications and schedule of quantities relating to the work specified in the memorandum hereinafter set out and have visited and examined the works specified in the said memorandum and have acquired the requisite information relating thereto as affecting the tender. We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the Schedule of Quantities and in accordance in all respects with specifications, material and instructions in writing referred to in articles of agreement, general instructions to the tenderers and special conditions, General Conditions of Contract, conditions hereinbefore referred to, specifications, schedule of works, data sheet and schedule of quantities and with such materials as are provided for, by and in all other respects, in accordance with such conditions so far as they may be applicable.

**(Duly authorized signatory of the Bidder)**



Format of Bank Guarantee  
Bank Guarantee for Performance Security

(On letter head of the Owner with adhesive stamp / non-judicial stamp paper of appropriate value at the time of issue of Bank Guarantee)

THIS DEED OF GUARANTEE made on \_\_\_\_\_ day of \_\_\_\_ 2023, between [Name of Bank], having Registered Office at [Address], (hereinafter called the "Bank" which expression shall unless repugnant to the context and meaning thereof include its successors) in favour of **Indian Institute of Management Indore having its office at Prabandh Shikhar, Rau-Pithampur Road, Indore- 453556 (M.P.)** (hereinafter called "Owner" which expression shall unless repugnant to the context and meaning thereof include its successors and assigns).

WHEREAS (IIMI) Indian Institute of Management Indore has issued a Letter of Acceptance / Letter of Intent No..... dated \_\_\_\_\_ to \_\_\_\_\_ having its Corporate office at \_\_\_\_\_ (hereinafter called the "Contractor") which constitute a binding Contract (hereinafter called "Contract Agreement") for carrying out the "Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore" based upon the Tender submitted by the Contractor and agreed between Client and Contractor and subject to the terms therein contained. The work to be carried out by Contractor shall be supervised and implemented by M/s \_\_\_\_\_ (hereinafter called "Contractor/Bidder")

AND WHEREAS in accordance with the terms and conditions of the contract agreement, the Contractor has agreed to furnish a Bank Guarantee to Owner in the form of acceptable to performance guarantee for a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) to ensure timely and satisfactory performance by the Contractor of its obligation under the Contract Agreement.

AND WHEREAS the Bank has at the request of the Contractor agreed to furnish this irrevocable and unconditional guarantee in favour of Owner to secure performance by the Contractor of its obligations under the Contract Agreement on the terms and conditions herein contained.

NOW THIS DEED WITNESSTH AS FOLLOWS:

1. The Bank hereby unconditionally and irrevocably guarantees the due and punctual performance and observance of and compliance by the Contractor of the covenants, agreements, conditions and provisions expressed or implied on the part of the Contractor to be performed observed or complied with under the Contract Agreement in accordance with the terms thereof and in the event of any non-performance and non-compliance of the same for any reason, the Bank shall absolutely irrevocably and unconditionally without any demur right of set off or counter claim, forthwith upon written demand by Owner and without demur or protest and without reference to the Contractor pay to Owner a sum not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only). A demand so made by \_\_\_\_\_ shall be final and binding on the Bank.

2. The Bank's liability under this Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
3. The decision of Owner for the time being in force, or at any time thereafter as to the non-performance, non-observance and non-compliance by the Contractor of the covenants, agreements, conditions and provisions, expressed or implied, on the part of the Contractor, to be observed performed or complied with under the Contract Agreement shall be final, conclusive and binding upon the Bank and shall not in any circumstances be questioned by the Bank, under what so ever circumstances.
4. Any demand for payment under this Guarantee shall be made on the Bank by Owner in writing at [Bank Address] and shall be deemed to have been sufficiently made by Owner if the writing containing the demand is sent to the Bank by registered post to the address as aforesaid or sent to the Bank by hand delivery at such address and written acknowledgement obtained to such delivery.
5. The guarantee obligations of the Bank hereunder shall continue in force and effect and be binding on the Bank in accordance with its terms up to \_\_\_\_\_ or unless extended on written demand by IIM Indore until the due performance, observance and compliance by the Contractor of all the covenants, agreements, conditions and provisions, expressed or implied, on the part of the Contractor to be observed, performed or complied with under the Contract Agreement, the completion of the Defects Liability Period and issue of the Certificate of Final Completion by Owner in accordance with the Contract Agreement.
6. As between the Bank and Owner (but without affecting the Contractors' obligations) the Bank shall be liable under this Guarantee as if it were the sole principal debtor. The Bank's liability hereunder shall not be discharged, nor shall its liability be affected by:
  - a. Any time, indulgence, waiver or consent at any time given by Owner to the Contractor.
  - b. Any amendment to the Contract Agreement,
  - c. The making or the absence of any demand by Owner on the Contractor or any other person for payment.
  - d. The enforcement or absence of enforcement of the Contract Agreement or of any security or other defect in any provision of the Contract Agreement or of any of the Contractor's obligations there under;
  - e. The dissolution, amalgamation, reconstruction or reorganization or appointment of any Administrative Receiver of the Contractor.
7. The Guarantee herein contained shall not be determined or in any way prejudiced or affected by any change in the constitution of the Bank/ Owner or by any merger, or amalgamation or reconstruction of the Bank / Owner but shall be enforceable against the merged, amalgamated or reconstruction body.
8. The Bank hereby expressly and irrevocably waives all claims of waiver, release, surrender or compromise and all defences, set offs, counter claims recouplements, reductions, limitations and impairments, whatsoever.
9. Owner shall be at liberty to vary and alter or modify any of the terms and conditions of the Contract Agreement including without limitation to extend

- from time to time the time for the performance of the Contract Agreement by the Contractor or to postpone from time to time any of the powers exercisable by owner against the Contractor, to forbear or to enforce any of the terms and conditions of the Contract Agreement, without in any manner affecting this Guarantee and without notice to or assent of the Bank.
10. The Bank waives any right to require/ proceeding first against the Contractor or the realization first of any other security or other guarantee, if any.
  11. The Bank agrees and confirms that its obligation to make payment to Owner on demand hereunder and discharge of such obligation shall not be delayed, exercised or avoided by reason of any act or omission on the part of Owner.
  12. The bank declares and confirms that the Bank has taken all necessary corporate action to authorize the execution delivery and performance of this Guarantee in accordance with the terms hereof and that the Bank has full power to enter into and perform and discharge its obligations under taken hereunder and that this Guarantee constitutes legal, valid and binding obligation of the Bank, enforceable in accordance with its terms and any defects therein or in its execution shall not be a plea for non-payment or performance of its obligation.
  13. This guarantee shall be Governed by and construed in all respects according to the laws of India and shall be subject to the jurisdiction of the courts in Indore.
  14. Any forbearance or indulgence on the part of Owner in the enforcement of the covenants, agreements, conditions and provisions, expressed or implied, on the part of the Contractor to be observed, performed or complied with by the Contractor under the contract agreement shall in no way relieve the Bank of its liability under the Guarantee.
  15. Terms and expression defined in the contract agreement and used herein shall have the meanings assigned to them therein save and except where the context otherwise require.
  16. Notwithstanding anything contained hereinabove.
    - a. Our liability under this bank guarantee shall not exceed Rs. \_\_\_\_\_ (Rupee \_\_\_\_\_)
    - b. This bank guarantee shall be valid upto \_\_\_\_\_ or and
    - c. It is a condition to our liability for payment of the guaranteed amount or part any thereof arising under this Bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before \_\_\_\_\_ or as provided in clause 5 failing which our liability under this bank guarantee will automatically cease.
    - d. This bank guarantee is not assignable and not transferable to third party.

IN WITNESS WHEREOF THE BANK HAS SET ITS HAND AND SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

SIGNED for and behalf )  
 Of the Bank by its duly authorized )  
 Representative )  
 In the presence of )

<b>N.</b>	<b>FINANCIAL BID</b>
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Annexure-4

Financial Bid					
Name of Work: - "Non-Comprehensive Annual Maintenance Contract for Audio-Visual equipment installed at IIM Indore"					
NIT No. - IIMI/Estate/61/2023/202 File No.467					
Sl. No.	Item Description	Quantity	Units	Rate (Excl. GST)	Amount (Excl. GST)
1	To attend daily routine complaints as received for classrooms, Auditoriums, Boardroom, VC Rooms on individual basis and checking operation of all Audio-Visual equipment in above locations as a routine exercise, installation/operation of AV Equipment for any cultural programs, conferences, workshop, presentations, etc. in any day including Sunday from 7 AM to 11 PM including operation of AV equipment for Movie theatre / Auditorium etc. Complete as required & as per the direction of the Engineer-in-charge.	12	Monthly		
TOTAL AMOUNT IN RS. (Excl. GST)					
TOTAL AMOUNT WORDS IN RS. (Excl. GST)					

**Note:**

1. The Financial Bid is to be filled through e-procurement portal namely CPPP through <https://eprocure.gov.in/eprocure/app>
2. Any other mode of bid submission will not be accepted.

  
 23/11/23  
 Tender Inviting Authority